



Public Forum

- There were 2 residents in the public forum. No matters were raised.

ELDC Ward Member Report - It was noted that Cllr Buckley had been unable to attend the meeting. In the email Cllr Buckley also confirmed that he would not be standing at the forthcoming ELDC elections. The Clerk also wished it noted that Cllr Buckley had been very helpful in following up our issue with the dead/dying tree on Church Lane.

LCC Ward Member Report - Cllr Tony Bridges had been unable to attend the meeting this month.

Louth Rural Police Team Report - We are no longer producing Police reports for routine meetings. However, all information is available on the website www.police.uk where parishioners can type in their address and find details of the local Police team and details of any crimes and incidents that have occurred in their local area. This is up to date (within 4 weeks) and means that my staff do not need to spend hours trawling data from systems for a number of parishes and can focus their attention on being out and visible in their communities. I appreciate this is quite a change to what people are used to. If anyone has any difficulty with this system or requires some support or any other advice, please get in touch and we'd be happy to offer whatever guidance is required.

Following these reports, the Council meeting commenced although there was 8 minutes of the Public Forum time left, which could be used if a late member of the public wished to ask a question on arrival.

51 Record of Members Present and Apologies:

Present - Cllr Graham Dalton (Chair) Cllr Glenda Thorndycroft, Cllr Brian Frobisher, Cllr Jackie, Woodward, Cllr Ann Van Spall, Cllr Terry Buckley,

In Attendance - Clerk Maria Vincent.

Apologies Received - Cllr Jason Garrett-Pughe, Cllr David Buckley (ELDC), Cllr Tony Bridges (LCC).

52 To receive any Declarations of Interest under the Localism Act 2011

Cllr Graham Dalton and Cllr Brian Frobisher declared an interest in payments relating to the village hall.

53 Minutes from September 5th 2018

It was **RESOLVED** that the draft minutes of the September 5th 2018 meeting was an accurate record.

Duly signed by the Chair. Clerk to upload on Website. **CTA**

54 Council Matters, Actions and Communications

- a) Chairman's Remarks - Counsellors and parishioners, thank you for your attendance. The problem of obscured road signs has been followed up with letters sent to landowners asking them to remove any foliage that is causing problems. One sign on the west of the A16 near Ings Lane has been cleared. Thanks to Cllr Tony Bridges for helping to arrange a meeting with Chris Panton (ELDC Planning Officer). The meeting has been arranged for 24th October, and Cllr Jackie Woodward and I will attend, I would welcome suggestions for items for discussion from both councillors and residents, I will be bringing up the classification of Utterby as a medium sized village and the implications of this classification.
- b) Clerk's Report – all matters would be covered in the agenda items.
- c) Annual Review of policies: None



55 Finance and Budgets

a) Financial Monitoring Report - The financial information was checked by Cllr Frobisher and following an amendment of a descriptive line in the bank reconciliation, he signed them as correct. It was also noted that the bank book of cheques from 201-300 were never passed to the Clerk and she had been to the bank to ask them to block those cheques. It was **RESOLVED** to accept the Financial Monitoring Report.

b) Payments made in October are:

- i. Utterby Village Hall September - £20.00
- ii. DW Gibbs - October - £20.00
- iii. Tudor Maintenance - £120.00
- iv. Maria Vincent - salary + July overtime + expenses - £168.01

It was **RESOLVED** to accept the October payments. It was **RESOLVED** and accepted that on this occasion Cllr Dalton has signed the Village Hall cheque for which he had a declared interest.

c) The Parish Clerk updated the Council regarding HSBC, and that they had now been given the new mandate for the Council.

d) Verge cutting - The Council considered the financial implication of entering into Parish Agreement with Lincolnshire County Council, meaning that the Parish Council would be responsible for all verge cutting in the village area (maps were shown). Following discussions as to the best course of action, the Council decided to move the item to the November meeting when a copy of the agreement should have been received and also where **Cllr Garrett-Pugh** could circulate a detailed specification that he was drawing up for the verge cutting. The Clerk to find out if the agreement is annual or if, once entered into, was then continuous and the Parish Council could not then leave the agreement. **CTA**

e) Following discussions regarding the budget & precept 2019/20, the Clerk is to find out from ELDC the ball-park figure cost of an election in a village the size of Utterby. **CTA** The Clerk is also to do a table of expected expenditure up until the end of March 2019 so that the Council can have more of a guide as to the funds that can be carried forward to the 19/20 budget **CTA**. Further to discussion the **RESOLUTION** on the agenda was moved to the November meeting once the Council had further information.

56 Planning - Application reference N/192/01924/18 had been received late and was considered. LAND ADJACENT THE MANOR, CHURCH LANE, UTTERBY. This was an application to vary conditions and materials. After looking at the information regarding the changes, it was **RESOLVED** to support the changes made in this planning application. Clerk to add to planning portal. **CTA**.

57 Parish Council Amenities (bus shelters, village green, etc)

- a) Welcome Pack – Cllr Dalton reported he had not given out any packs to new residents. Two new residents were reported to Cllr Dalton.
- b) Best Kept Village - Cllr Dalton reported that judges will be emailing the results next week..
- c) Utterby Voice - Cllr Dalton circulated the rota for delivering the Utterby Voice. Cllr Garrett-Pugh had asked the Parish Clerk to pass on that he was unable to take part in the rota due to family/work commitments. It was requested that in the December Utterby Voice an article was included regarding the feeding of birds which can increase the rat population and also to alert residents as to the uneven ground (rat runs) on the Village Green. Also to include in the Utterby Voice that residents should refrain from dumping lawn cuttings into large heaps on land as this was also attracting rats. **CTA**

Minutes of the meeting of Utterby Parish Council held
Wednesday, 3 October 2018 at 7.00pm



- d) There was much concern from Councillors regarding the Village Green grass being uneven and having many dips and holes due to the rat runs. After much discussion it was **RESOLVED** that the Parish Clerk would contact a Pest Control company to ask them to look at the issue of rats on the Village Green. **CTA**
- e) Village Green - Tudor had only cut once in September due to lack of growth. Two cuts and a collect was due in October.
- f) Tree work begins 4th October 2018
- g) Tree TPOs - after discussion, Cllr Jackie Woodward and Cllr Ann Van Spall asked if the Council would consider having some more trees in Church Lane protected with a TPO. Cllr Frobisher reported he might have an up to date tree map and would look for this for them to study. Councillor Frobisher reported that as far as he was aware the fine for cutting down a tree with a TPO was in the region of £5,000.
- h) The Parish Clerk reported the costs for having a new resin bench seat set into a concrete base - £753.20. The Council **RESOLVED** not to replace the seats but to get quotations for a contractor to remove the old seats and foundations. **CTA**

58 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) The Clerk reported that there had been no further info from Colin Horton (ELDC tree officer) - **CTA** to email to see if any progress.
- b) The Clerk reported that there was a guideline book on public bins. It was **RESOLVED** that the Clerk would email LCC to ask them to empty our bins more regularly. **CTA**
- c) The Clerk reported that she had emailed four other county councils regarding their stats for speed limits on A roads in villages, but that due to the complexity of the information had received little back. Cllr Dalton mentioned Community Speedwatch, but it was considered by other councillors that they have little effect. It was agreed to bring the issue back up in a public forum when the Lincolnshire County Councillor was present and also mention the feasibility of having a roundabout on the junction of the A16/A18/Peartree Lane.
- d) All previous issues with overgrowing foliage on traffic signs were now rectified or being rectified. It was agreed that we should put in some information into the Utterby Voice regarding hedges growing out of hand and taking up path space asking residents to try and keep them in order. **CTA**

59 Notifications

- a) The Council noted the "Review of Polling Districts and Polling Places".

60 Date and time of Next Meeting

- a) Parish Council Meeting on Wednesday 7th November 2018

Meeting finished at 9:30pm

Signed _____

Date _____

Initials