

Utterby Parish Council



23rd May 2018

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council, is to be held on:

Wednesday, 6th June 2018 at 7.00pm

in Utterby Village Hall.

Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE - Tel:01507 328149, clerkupc@gmail.com

PUBLIC FORUM

Please note, in the case of emergency please exit the building using the main front doors and meet at the front of the car park by the bus shelter.

Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues. Questions will be dealt with in order of receipt. On completion of the 15 minute Public Forum, the public will not be able to take part in any of the remaining council meeting. This session will also include the reports from Outside Bodies:

- a) ELDC Ward Member
- b) LCC Ward Member
- c) Louth Rural Neighbourhood Policing Team

AGENDA

21 Record of Members Present and Apologies

22 To receive any Declarations of Interest on any item on the agenda - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.

23 Minutes from 2nd May 2018 – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.

24 Council Matters, Actions and Communications

- a) Chairman's Remarks – to receive any update
- b) Clerk's Report – to update on any matters arising from previous meetings
- c) Current position of Clerk regarding resignation at last meeting - **closed session**
- d) Report from meeting with Sgt Lee Willoughby ref Grange Lane
- e) Defibrillator - to consider how to have this facility outside the village hall
- f) Annual Review of policies:
 - i. Health & Safety Policy Equal Opportunities Policy
 - ii. Appoint Vulnerable Safeguarding Lead Officer

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- g) Communications received:
 - i. Email from Ivy Cottage
 - ii. A16 - Traffic Survey
 - iii. Any other urgent communication received
- h) GDPR - further updates including DPO

25 Finance and Budgets

- a) Insurance - clarification of cover
- b) Payments - to receive and resolve to accept payments
- c) Tree maintenance quotations to review - **closed session**

26 Planning Matters

- a) Any urgent planning issues

27 Parish Council Amenities (bus shelters, village green, etc)

- a) Updates on hedge near village hall, village green and hedge cutting
- b) Welcome Pack – to receive update on any new residents
- c) Best Kept Village - progress report
- d) Utterby Voice
- e) Assets Audit - review, removals and additions
- f) Lock on Parish Council Noticeboard
- g) Facebook - to consider having a Facebook Group for the Parish Council for residents of Utterby

28 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) Verges - update of cutting

29 Notifications

- a) Fields in Trust World War I and £5,000 funding projects Council updates
- b) Tesco grants
- c) Calor gas funding
- d) National Rural Crime Survey

30 Date and time of Next Meeting

- a) Parish Council Meeting on Wednesday 4th July 2018