

Utterby Parish Council



26th March 2018

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council is to be held on:

Wednesday, 4th April 2018 at 7.00pm

in Utterby Village Hall.

Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE - Tel:01507 328149, clerkupc@gmail.com

PUBLIC FORUM

Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues. Questions will be dealt with in order of receipt. On completion of the 15 minute Public Forum, the public will not be able to take part in any of the remaining council meeting.

AGENDA

- 1 Record of Members Present and Apologies**
- 2 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.
- 3 Minutes from 7th March 2018** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.
- 4 Report from Outside Bodies** – to receive reports for information from:
 - a) ELDC Ward Member
 - b) LCC Ward Member
 - c) Louth Rural Neighbourhood Policing Team
- 5 Council Matters, Actions and Communications**
 - a) Chairman's Remarks – to receive any update
 - b) Clerk's Report – to update on any matters arising from previous meetings
 - c) Vacancies in office of Councillor
 - d) Annual Review of policies: None
 - e) Consultations to consider:
 - i. NALC review of Local Government Ethical Standards
 - f) Communications received:
 - i. Grange Lane - email and photos from local resident regarding the parking issues
 - ii. St Andrew's Church - maintenance of the churchyard
 - iii. Lincs Rural Housing Association

Utterby Parish Council



- iv. Age UK
- g) GDPR - ICO 12 steps document. Data Audit.
- h) Parish Meeting - to discuss organisation and content

6 Finance and Budgets

- a) Payments - to receive and resolve to accept payments
- b) End of year Financial Report and 2017/18 budget payments/receipts for noting
- c) Budget for 2018/19 - revisions to consider.
- d) Items/services to purchase:
 - i. Books.
 - ii. Lockable cupboard.
 - iii. DPO (Data- processing Officer) Services

7 Planning Matters

- a) Any urgent planning issues.

8 Parish Council Amenities (bus shelters, village green, etc)

- b) Hedge cutting - discuss quotes 2018/9 for Village Green hedge
- c) Cutting of hedge by bus shelter outside hall
- d) Tree survey - to consider report and action required.
- e) Welcome Pack – to receive update on any new residents
- f) Best Kept Village - progress report
- g) Assets Audit - review. Addition of hedge in front of bus shelter by village hall?

9 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) Verges - updates for cutting schedule

10 Notifications

Date and time of Next Meeting

Utterby Annual Parish Council Meeting on Wednesday, 2nd May 2018, 7pm where the election for Chairman and Vice Chairman takes place.

Utterby Parish Meeting on Wednesday 16th May 2018 at 7pm