

What the Parish Council Do, Own or Maintain in Utterby

Reviewed and approved at the Parish Council meeting 7th March 2024

The Parish Council own and maintain in the village:

1. Four bus shelters
2. 2 Teak park benches on Village Green
3. 5 x Planters
4. Village Green including hedges / trees on village green
5. Millennium Oak Tree on Church Lane
6. Millennium Round Bench
7. Kissing gates on footpath entrance A16 / exit Church Lane
8. Village Sign on grass verge A16 corner Church Lane and two trees
9. Village Notice Board by Village Hall
10. Lockable cabinet - The Parish Council has a cupboard in the Village Hall and in there store files in a locked cabinet.
11. Laptop, external hardrive - The Parish Clerk keeps the Parish Council laptop, external hardrive and current files at her home base from where she works.
12. A mono laser printer

The Parish Council contracts:

1. Cleaning of bus shelters and telephone box monthly (all year)
2. Cutting of village green grass and hedges throughout the growing season
3. Monthly cutting of verges throughout the growing season
4. Any tree work required to Parish Council trees
5. Pest Control (moles) when required
6. Parish Clerk (contracted 4 hours per week)

The Parish Council administer/organise and pay for:

1. The Utterby Voice publication (twice a year)
2. The Parish Council website and Facebook page
3. The Annual Parish Meeting

The Parish Council paint/clean, but do not own or mechanically maintain:

1. The telephone box

Items the Parish Council do not own or maintain but do check periodically and report any issues to Lincolnshire County Council or East Lindsey District Council:

1. Wooden footbridge on public footpath
2. Traffic signs and traffic island
3. Potholes in road
4. Street lighting
5. Trees on the highway obscuring road signs or trees which are diseased/dying

Parish Council Liaison:

1. The Parish Council are Consultees on all planning applications and TPOs and within the Utterby parish boundary and report observations and comments to East Lindsey District Council using their on-line web planning portal.
2. The Parish Council will liaise with the County Council, District Council, Louth Rural Police Team and relevant Agencies regarding issues within the village.
3. The Parish Council are members of LALC (Lincolnshire Association of Local Councils).
4. The Parish Clerk is a member of SLCC (Society of Local Council Clerks).

Councillors

- There are 7 Parish Councillor posts. None of the Parish Councillors receive any expenses for the work they perform as Councillors (except for mileage if attending an event away from the village).
- There are no separate committees.
- The village has a representative Lincolnshire County Council Councillor and East Lindsey District Councillor who, where possible, attend the Parish Council Meetings.
- The Council meet once a month (first Wednesday in month) except during August and January. A short Public Forum is held at the beginning of the meeting.