

Utterby Parish Council



28th August 2024

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council, is to be held on:

Wednesday 4th September 2024 at 7.00pm

To be held at Utterby Village Hall, Main Road, Utterby. Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE

Tel: 07932 000341, clerk@utterbyparishcouncil.gov.uk

There will be up to 15 minutes for the public forum for members of the public to raise any issues. Questions will be dealt with in order of receipt which must be received at least one hour before the meeting (please call or email the Clerk). On completion of the Public Forum, the public will not be able to take part in any of the remaining council meeting. This session may also include the reports from Outside Bodies: ELDC Ward Member and LCC Ward Member.

AGENDA

1 Record of Members Present and Apologies

To receive and note apologies for absence which have been given to the Parish Clerk prior to the meeting.

2 To receive any Declarations of Interest on any item on the agenda - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.

3 Minutes

- a) To approve as correct records the notes of the Parish Council meeting from 3rd July 2024 and the Extra Ordinary Meeting on 6th August 2024 and to authorise the Chairman to sign the official minutes.

4 Council Matters, Actions and Communications

- a) Election of Chairman and Vice Chairman as required.
- b) Co-option of Councillor. Following the presentation by each candidate who wishes to stand for co-option, the Council may move into Closed Session to discuss the co-option candidates. To resolve to move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters: Co-option of Utterby Parish Councillors. Following co-option, new councillors must sign their Declaration of Acceptance of Office.
- c) Chairman's Remarks.
- d) Clerk's Update.
- e) Council to resolve on the outline brief for the Personnel Panel (all councillors are members).
- f) New Clerk's appointment.
- g) To ensure smooth changeover Council to Resolve to allow:
- i. Update land registry c/o address for the Village Green
 - ii. Change bank mandate so that the new clerk is the administrator on the account and replaces current clerk
 - iii. Update LALC of new Clerk's details
 - iv. Notify LCC of change of details for user and pw for Utterby website log in
 - v. Change details of Clerk on website and Facebook page
 - vi. Update the contact details on the domain name register

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- h) Calendar of new meeting dates – to discuss any further publicity required.
- i) Consultations to consider: 1) LCC Minerals and Waste Policy Consultation.
- j) To ratify the response regarding the N020036 - Grimsby to Walpole Project – EIA Scoping and Consultation & Regulation 11 Notification:

Utterby Parish Council ask that the following questions are answered on the ES:

What will be the impact on endangered/protected wildlife?

What will be the impact on areas of historical/archaeological significance?

What will be the impact on local agriculture?

Will there be any potential environmental-related population health issues resulting from the proposed pylons being in place?

It is reported that cabling via the seabed is substantially more expensive and yet other links are via seabed, so in the long term is it not more sustainable and better for the environment for seabed cabling to go ahead?

- k) Communications received: Thanks from Utterby Village Hall Chair for both grant and change of meeting day. Letter from Grimsby to Walpole Project.

5 Finance and Budgets

- a) Antivirus software – To Resolve to ratify the decision agreed by councillors to pay for a licence (£7.91) for Norton 360 antivirus having been advised by LALC that Kaspersky was no longer safe due to Russian ownership of company.
- b) Payments - to receive and Resolve to accept payments and to note that two Councillors authorising the payment must check all invoices prior to authorisation, and that the Chair of the meeting must sign the payment schedule. To note that no charge was made by UVH for the hire of the hall for the interview of the Parish Clerk candidate.
- c) Grants – To note that the sum for section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2023/24 is £9.93. The maximum amount which a council may spend under section 137 in any one year is a prescribed sum per head of the "relevant population". The relevant population is the number of persons on the electoral roll for the town, parish or community on 1 April 2024, this being 226 for Utterby. This equates to £2,244.18 but Council to note that £500 has already been used as a grant from this fund to date. Current balance of s137 funds **£1,744.18**. Council also to note that any purchase of a defibrillator will use the power to Life-saving appliances, power to provide life-saving appliances (e.g. life belts, defibrillators) - Public Health Act 1936, s234.
 - i. To consider a request from the Village Hall for a 50% donation towards a Christmas Tree again in 2024 (limit of £40).
 - ii. To consider a request from St Andrew's Church for a grant. Council to note that having checked with LALC, as from December 2023, Churches can now receive grant funding, with the usual restrictions as per any other community amenity.
- d) Defibrillator purchase and installation – To note the reply from the Utterby Village Hall Committee following the request to them to allow UPC to install a defibrillator and to resolve on the way forward.

6 Planning Matters

- a) To note permission given to N920009524 south grange permission
- b) Any urgent planning applications to consider or updates.

7 Parish Council Amenities (bus shelters, village green, etc)

- a) Verges
- b) Village Green – Email from the Utterby Team
- c) Bus shelters and Telephone Box

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- d) Kissing Gates – quotation received
- e) Village Projects
- f) Utterby Voice - feedback

8 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) Footpaths - reply from LCC regarding complaint.
- b) New speed limit – Council to note that the official public order to change the speed limit to 30mph comes into force on 6th September 2024.
- c) Benson Court – Email from Cllr Mossop
- d) Any urgent issues or updates.

9 Notifications

- a) Any notifications to date.

10 Date and time of Next Meeting

To note that the next meeting will be **TUESDAY October 1st 2024** at 7pm in the Village Hall, Utterby.