

Utterby Parish Council
Agenda
Tuesday 3 December 2024

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Utterby Parish Council, to be held in **Utterby Village Hall, Main Road, Utterby, LN11 0TQ** on **Tuesday 3 December**, commencing at **7.00pm**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Yours sincerely,

T Shaw

Tony Shaw
Clerk to Utterby Parish Council

27 November 2024

AGENDA

1. Apologies

- a) To receive apologies from any members unable to attend the meeting
- b) To resolve whether reasons for absence are accepted.

2. Declarations of Interest

- a) To record declarations of interest in any of the agenda items listed below
- b) To note dispensations given to any member in respect of the agenda items listed below

3. To adopt the draft minutes from Tuesday 5 November 2024 as a true and accurate record

4. To elect a new Vice-chair of the Council

5. Open Forum

- a) To receive a report from the District Council
- b) To receive a report from the County Council
- c) To permit members of the public to speak on any parish council matter (15 minutes in total)

6. Clerk's Report – to receive an update on any matters since the last meeting.

7. Finance

- a) To approve a schedule of payments
- b) To receive a financial summary
- c) To approve a bank reconciliation
- d) To receive any proposals for projects in 2025-26
- e) To agree the precept for 2025-26
- f) To agree a third signatory for Unity Trust Bank

8. To complete a Town and Parish Council survey from ELDC

9. To consider a request from Utterby Church to hold a fete on the Village Green (on 19 July 2025)

10. School Traffic Calming (Cllr Traves)

To consider sending letters to County Cllr Hall and the Lincolnshire Road Safety Partnership

11. To agree the format for the next Utterby Voice

12. Next Meeting:

- a) To receive any items for the agenda
- b) To confirm the date of the next meeting is Tuesday 4 February 2025