

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis: the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2024

Prepared by (Name and Role):

Date: 16/04/2024

	£	£
Balance per bank statements as at 31/3/24:		
Current Account	<u>20,301.64</u>	20,301.6
		-
Less: any due payments as at 31/3/24 (enter these as negative numbers)		
Online payment ref 697	(8.80)	
Online payment ref 698	<u>(262.82)</u>	(271.62)
		-
Net balances as at 31/3/24(Box 8)		<u><u>20,030.02</u></u>