

# Utterby Parish Council



24<sup>th</sup> February 2021

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council, is to be held on:

**Wednesday, 3<sup>rd</sup> March 2021 at 7pm**

This will be a virtual online meeting using the Zoom platform Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE -Tel: 01507 328149, [clerkupc@gmail.com](mailto:clerkupc@gmail.com)

Members of the public are welcome to attend via Zoom. Please contact the Clerk beforehand to let her know.

## **Join Zoom Meeting**

**<https://us02web.zoom.us/j/81056691938?pwd=b0dYZHR2VUxtNlpxMmFYM3JCMXRhZz09>**

**Meeting ID: 810 5669 1938**

**Passcode: 589677**

If you are dialling in with a phone then dial 01 203 481 5240 or 01 131 460 1196

Meeting ID: 810 5669 1938 Passcode: **589677**

There will be 5 minutes for the public forum for members of the public to raise any issues. Questions will be dealt with in order of receipt which must be received at least one hour before the meeting (please call or email the Clerk). On completion of the 5 minute Public Forum, the public will not be able to take part in any of the remaining council meeting. This session may also include the reports from Outside Bodies: ELDC Ward Member and LCC Ward Member.

## **AGENDA**

### **1 Record of Members Present and Apologies**

To receive and note apologies for absence which have been given to the Parish Clerk prior to the meeting.

### **2 To receive any Declarations of Interest on any item on the agenda - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.**

### **3 Minutes:**

To approve as correct records the notes of the meetings and authorise the Chairman to sign the official minutes from the Meeting of the Parish Council on 3<sup>rd</sup> February 2021.

### **4 Council Matters, Actions and Communications**

- a) Chairman's Remarks.
- b) Clerk's Report.
- c) Communications received. Safer Together Team, Environment Agency Routine Maintenance factsheet
- d) Personnel Panel – Due to only 2 members left, to either add a member or disband.
- e) Legislation regarding Zoom meetings and the Annual Parish Meeting. To resolve on both issues.

### **5 Finance and Budgets**

- a) LALC to consider subscription to Annual Training Scheme.
- b) To consider cost of Zoom subs should this option continue after May 2021.
- c) To accept the Quarterly Monitoring Oct-end Dec 2020.

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- d) Payments - to receive and resolve to accept payments.

## **6 Planning Matters**

- a) To consider planning application [N/192/00231/21 | Outline erection of 2no. dwellings. | LAND OFF CHAPEL LANE, CHAPEL LANE, UTTERBY \(e-lindsey.gov.uk\)](#)
- b) Updates on any previous planning applications or enforcement issues including barrier to new Development off Jacobs close.
- c) Complaint ref back of Holywell Lane.
- d) Code of Conduct for construction industry – Cllr Mossop’s email.
- e) Any urgent planning issues.

## **7 Parish Council Amenities (bus shelters, village green, etc)**

- a) Welcome Pack – Any new residents.
- b) Utterby Tidy Up Campaign.
- c) Verges and Village Green.
- d) Village Trees – update on Tree work.
- e) Utterby Voice – To consider adding Utterby businesses in June 2021.
- f) Bus shelters.
- g) Wood maintenance schedule update.

## **8 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)**

- a) Updates on previous issues.
- b) Road surface Chapel Lane.
- c) ELDC Planning Review Consultation.

## **9 Notifications**

- a) None to date.

- 10 Date and time of Next Meeting** - Parish Council Meeting on Wednesday 7<sup>th</sup> April 2021 at 7pm on Zoom.