

Utterby Parish Council



28th October 2020

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council, is to be held on:

Wednesday, 4th November 2020 at 6.00pm

This will be a virtual online meeting using the Zoom platform Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE -Tel: 01507 328149, clerkupc@gmail.com

Members of the public are welcome to attend via Zoom. Please contact the Clerk beforehand to let her know.

Join Zoom Meeting

<https://us02web.zoom.us/j/89104363463?pwd=OFhjOU54QnVsWIBxUGRPQzhOTDVQZz09>

Meeting ID: 891 0436 3463 – Passcode: 115831

If you are dialling in with a phone then dial 01 203 481 5240 or 01 131 460 1196

Meeting ID: 891 0436 3463

Passcode: 115831

There will be 5 minutes for the public forum for members of the public to raise any issues. Questions will be dealt with in order of receipt which must be received at least one hour before the meeting (please call or email the Clerk). On completion of the 5 minute Public Forum, the public will not be able to take part in any of the remaining council meeting. This session may also include the reports from Outside Bodies: ELDC Ward Member and LCC Ward Member.

AGENDA

1 Record of Members Present and Apologies

To receive and note apologies for absence which have been given to the Parish Clerk prior to the meeting.

2 To receive any Declarations of Interest on any item on the agenda - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.

3 Minutes:

To approve as correct records the notes of the meetings and authorise the Chairman to sign the official minutes from the Meeting of the Parish Council on 7th October 2020.

4 Council Matters, Actions and Communications

- a) Election of Vice Chair of Utterby Parish Council
- b) Chairman's Remarks.
- c) Clerk's Report.
- d) Communications received.
- e) Council vacancies – progress report.
- f) Parish Council storage of files.

5 Finance and Budgets

- a) Payments - to receive and resolve to accept payments.
- b) To Resolve on two new signatories for the bank account following resignation of two Councillors.

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- c) Quarterly Monitoring Check – To note the check carried out October 2020.
- d) Council to discuss and Resolve on precept for 2021-22
- e) **Closed Session Item** - To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:
 - i. To consider and Resolve on quotations sought for Tree Work
 - ii. To consider and Resolve on quotations sought for Notice board, Millennium Oak Bench and Kissing Gate on Church Lane.
- f) To consider and Resolve on prices to buy new trees.
- g) To consider and Resolve on prices to buy seating for Village Green.
- h) Insurance – To Resolve to get quotations for 3 year term for May 2021 onwards.
- i) Discussion ref quotations required for grass cutting, hedge cutting, general tree work, bus shelters, odd jobs 2021-22

6 Planning Matters

- a) Updates on any previous planning applications.
- b) Any urgent planning issues.

7 Parish Council Amenities (bus shelters, village green, etc)

- a) Welcome Pack – Any new residents.
- b) Utterby Tidy Up Campaign
- c) Verges and Village Green
- d) Village Trees
- e) Utterby Voice, January 2021
- f) Bus shelters.

8 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) Updates on previous issues.
- b) Speed signs into village.
- c) Benson Court.

9 Notifications

- a) None to date.

- 10 Date and time of Next Meeting** - Wednesday 2nd December 2020 – time and type of meeting to be advised nearer to the time.