

Minutes of the meeting of Utterby Parish Council held
Wednesday 2nd Sept 2020 at 6.00pm – held remotely with Zoom



Record of Members Present:

Present - Cllr Alan Woodward (AW) (Chair), Ann Van Spall (AVS), Glenda Thorndycroft (GT) and Cllr Jackie Woodward (JW).

Not Present – Cllr John Mackin (JM), Cllr Nicola Mackin (NM) and Terry Buckley (TB),

In Attendance - Clerk Maria Vincent.

32 Apologies Received

Cllr John Mackin (JM) and Cllr Nicola Mackin (NM)

33 To receive any Declarations of Interest under the Localism Act 2011

None received.

34 Minutes

It was **RESOLVED** to approve the minutes of the Parish Council Meeting 1st July 2020 as correct (having previously changed Queen's Close to Church Lane on draft minutes – item 25a) and for the Chairman to sign a copy forthwith.

35 Council Matters, Actions and Communications

a) **Chairman's Report** – Cllr AW reported he had been involved with a number of issues over the past two months including the dog bin near the footpath on the Utterby Pond land and offensive sign (which had now been removed from that position). He reported the Traffic Refuge had now been repaired. He had received a complaint about the Benson Court hedge overhanging. He continued that he was pleased it looked like Grange Lane's flooding/drainage issue had been addressed by Lincolnshire County Council. The mole issue on the Village Green was still ongoing. He had trimmed some trees on the Village Green, and it was noted that the Oak tree near to the village sign needed a branch removing. Further he reported on the meeting with ELDC, Cllr JW and Cllr GT regarding community fruit trees, but concluded that this type of tree was not suitable for the village green.

b) **Clerk's Report** – The Clerk reported that Glendale had only cut the verges and village green grass once per month in July and August and assumed this was due to the hot weather and the grass not growing. The Clerk had now sent a pro-forma invoice to LCC for the verge cutting for £783.62. She reported that she had written to Mr D Grantham regarding the overgrown pasture on Queen's Close and the bin on the fishing lakes land to request that these were maintained, but had not received a reply although the pasture had been cut.

Also reported was the email written to Ryan Dodds and Paul Edwards at ELDC (7th July 2020) regarding the Templeton Planning Permission. Cllr Mossop was led to believe that a draft letter had been sent to Paul Edwards to view, but to date, we had received no reply to our email.

Utterby Parish Council had been notified that the issue with flooding at the top of Grange Lane had now been rectified.

The new NJC Pay Scale increases had now been confirmed and the Clerk requested this be taken into consideration in September's salary backdated to April. There had also been an increase of 1 day holiday per year (so 22 days holiday pro rata). This would change the Clerk's rate of pay per hour from £10:16 to £10:44. An annual increase of £53.76 per year and an increase of holiday from 20.5 hours per year to 21.4 hours per year.

Initials



- c) **Election of Vice Chair of Utterby Parish Council** – Following a proposer and a seconder, Cllr Ann Van Spall was elected Vice Chair of Utterby Parish Council.
- d) **Consultations to consider** - Councillors were directed to the following link to reply independently on the Lincs Wolds consultation
<https://snaps.lincolnshire.gov.uk/snapwebhost/s.asp?k=159730881282>
- e) **Communications** – A letter of thanks was read out from St Andrew’s Church (ref grant). An email, asking for support, was received from powerforthepeople.org – it was **RESOLVED** to take no action. The Clerk reported an email had been received regarding overgrown pasture to the back of Queen’s Close (which had now been cut).
- f) The Clerk reported that the L01-20 | THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) update suggested, very strongly, that Parish Council meetings should continue, where possible, on internet platforms such as Zoom.

36 Finance and Budgets

- a) **Payments** - It was **RESOLVED** to accept and pass the payments for July: Staff - salary/expenses July 2020 and August 2020 - £368.32, Glendale Countryside Ltd - w/e 24/7 and w/e 14/8- £230.40, DW Gibbs - August and September bus shelter cleaning- £40.00 **TOTAL £638.72**
- b) **Next Year’s Budget** - It was noted that we would need to consider carefully spending budgets for projects before the end of the financial year as little had been spent to date this year.

37 Planning

- a) **Updates to previous planning applications** – The Clerk reported that there had been no updates.
- b) **Correspondence to the Planning Dept, ELDC** – The Clerk reported that no reply had been received following the letter to the Planning Officer at ELDC (7th July) even though Cllr Mossop (ELDC) had followed this up. Clerk to follow up with Cllr Mossop.
- c) **Planning Permission to consider N/192/01309/20 - UTTERBY METHODIST CHURCH, CHAPEL LANE** – It was **RESOLVED** to support this application.
- d) **Any urgent planning issues** - None

38 Parish Council Amenities (bus shelters, village green, etc)

- a) **Welcome Pack** – No new residents.
- b) **Utterby Tidy Up Campaign** – It was **RESOLVED** to give a budget of £300 to spend on daffodil bulbs and the planting of these into the verges. Clerk to contact previous contractor for a cost for planting.
- c) **Verges and Village Green** – It was generally agreed that the grass on the Village Green was looking very good. Moles are still an issue. CP working on these still. Verges looking good.
- d) **Village Green Seating and Trees** – Following a long discussion it was **RESOLVED** that the Village Green might have some new trees planted and that the Weeping Willow might need cutting down due to disease, but the Clerk to contact ELDC Tree Officer, Colin Horton and ask him to visit and assess the trees in the village (consultation up to a cost of £300 agreed). It was discussed that the Parish Council should have a contractor on an annual basis looking after the welfare of the Parish Council’s trees as damage to these during the storms and winter could be a costly issue. The subject of seating on the Village Green was also discussed with a suggestion that some memorial benches might be installed.
- e) **Trees** – see above
- f) **Utterby Voice, December** – The Clerk reported that the information for this would be required by the beginning of November at the very latest. Cllr AW to research info including obituaries, local



trades, businesses and village history. The Clerk reported that as only two issues would be produced each year, there would not be an impact on the budget even though the brochures would be larger (A4).

- g) **Bus Shelters** – Shelters are clean and looking in very good order.
- h) **New Website** – It was **RESOLVED** to authorise the new website be made live (subject to LCC).

39 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc

- a) **Grange Lane** – Following reporting the Grange Lane flooding on Fix My Street, the Clerk had received notification that work had been done.
- b) **Bin near A16** – This had been reported on Fix My Street and to DG to ascertain who owned it. To date, no reply from either.
- c) **Benson Court** – Cllr AW reported that a meeting had been set up between Platform Housing Group, Cllr E Mossop (ELDC) and himself (Chair of UPC) which would be held online next week. He was unsure what the meeting would cover but would report back at the next meeting.
- d) Clerk to follow up the cleaning of the Packhorse Bridge sign and still not undertaken.

40 Notifications

- a) Electricity item reported here as left off communications (see item 35e).

41 Date and time of Next Meeting

- a) Parish Council Meeting on Wednesday October 7th 2020 – time and meeting type to be confirmed nearer the time.

The meeting finished at 7:18pm.

Signed _____

Date _____

Initials