

Utterby Parish Council



27th January 2020

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council, is to be held on:

Wednesday, 5th February 2020 at 7.00pm

in Utterby Village Hall.

Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE - Tel:01507 328149, clerkupc@gmail.com

PUBLIC FORUM

Please note, in the case of emergency please exit the building using the main front doors and meet at the front of the car park by the bus shelter.

Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues. Questions to be dealt with in order of receipt. No one person may speak for more than 5 minutes. On completion of the 15 minute Public Forum, the public will not be able to take part in any of the remaining council meeting. **This session will also include the reports from Outside Bodies:**

- a) ELDC Ward Member
- b) LCC Ward Member

AGENDA

- 1 Record of Members Present and Apologies**
- 2 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.
- 3 Minutes from 4th December 2019** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.
- 4 Council Matters, Actions and Communications**
 - a) Chairman's Remarks – to receive any update
 - b) Clerk's Report – to update on any matters arising from previous meetings
 - c) Communications received
 - i. To discuss and resolve on to support the Local Electricity Bill
 - ii. To discuss and resolve on the Lincolnshire Environment Awards
 - iii. Any other communications received.
 - d) Annual Village Meeting 2020 - To resolve the date of the Annual Village Meeting 2020
 - e) Parish Council Meeting Dates - To resolve to approve the dates for 2020/21 council meetings.

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5 Finance and Budgets

- a) Payments - to receive and resolve to accept payments
- b) Grant information regarding awarding grants to churches
- c) Audit – to Resolve to request that Mr S Fletcher, Mablethorpe Town Clerk undertake the audit for Utterby in 2020.
- d) To note the precept figures and Tax Base Band D figures.
- e) **Closed Session Item** - To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:
 - i. To discuss the quotations for the following and to consider the best value quotation and resolve to secure contracts for those services
 - i. Verge cutting
 - ii. Village Green grass
 - iii. Hedge cutting.

6 Planning Matters

- a) Planning Permission - N/192/02290/19 Erection of a detached double garage. LOCATION: LANGDALE, CHURCH LANE, UTTERBY, LOUTH, LN11 0TH
- b) Jacobs Close – Cllr JW to report her concerns ref the state of the road where developments are being undertaken
- c) Any urgent planning issues.

7 Parish Council Amenities (bus shelters, village green, verges etc)

- a) Welcome Pack – to receive update on any new residents
- b) Bus shelters update
- c) Village Green and Verges
- d) Utterby Voice – March edition
- e) Moles update
- f) Planters update
- g) Website update

8 ELDC/LCC Services (Streetlights, Bins, Highways, Footpaths, etc)

- a) Parish Agreement with LCC for verge cutting to approve and sign
- b) Report from the Countryside Access Volunteer
- c) Issues with flooding at Kissing Gate and correspondence from resident
- d) Church Lane application for hazard signage
- e) Speed limit petition update.

9 Notifications

- a) Any late notifications.

10 Date and time of Next Meeting

- a) Parish Council Meeting on Wednesday 4th March 2020.