



PUBLIC FORUM

- Cllr JM spoke on behalf of a neighbour who had found a metre of his hedge had been pulled up by Anglian Water to access a building next door to him. Cllr JM commented that although planning permission is approved, sometimes there is a lack of respect to neighbours when the build begins. Cllr Mossop agreed that this poor attitude was the same for some small builds to the large developments and commented that the conditions of building should be noted to ensure they are adhered to and that if we felt they were being ignored that we should contact ELDC.
- Cllr Mossop reported he had received a letter from a resident who was looking to put together a campaign regarding the speed limit, Cllr AW reported Cllr. Bridges had also received a letter from him (MW).
- Cllr Mossop also asked for feedback regarding the Benson Court properties in the village managed by Waterloo Housing and asked what condition they were in. Cllrs reported that they were outdated and only 8-10 out of 22 properties were lived in and that it was felt vulnerable people were being housed there. Cllr NM reported that some years previously Waterloo Housing had said they were going to demolish them and make a new access with new properties. Cllr AW reminded the Council that Waterloo Housing might not be permitted to sell the land as it was bequeathed by the Benson family.

77 Record of Members Present and Apologies:

Present - Cllr Alan Woodward (AW) (Chair), Cllr John Mackin (JM), Cllr Nicola Mackin (NM), Cllr Ann Van Spall (AVS), Cllr Terry Buckley (TB) and Cllr Jackie Woodward (JW).

Not Present - Cllr Glenda Thorndycroft (GT).

In Attendance - Cllr Edward Mossop (ELDC), Clerk Maria Vincent and 2 members of the public.

Apologies Received - Cllr Glenda Thorndycroft, Councillor Tony Bridges (LCC).

78 To receive any Declarations of Interest under the Localism Act 2011

None.

79 Minutes of Meeting

It was **RESOLVED** to approve as correct the minutes of the meeting 2nd October 2019.

80 Council Matters, Actions and Communications

- a) The Chairman reported the progress made regarding the residents who had attended last month's meeting but that how he had been very disappointed having received sight of a letter that they had sent to LCC highly critical of Utterby Parish Council, yet having not approached the Parish Council at all prior to last month. Cllr AW also reported that a resident had sent letters out to the County and District Councillors highlighting the traffic speeding through the village.
- b) **Clerk's Report** - The Clerk went through the updates of actions taken since the previous meeting confirming the progress on the rumble strip and that Cllr Bridges would ask this to be added onto the 2020/21 work schedule. Nothing further to report.
- c) **Communications received** - The Clerk read out a letter from the Citizens Advice requesting funding. No motion was carried regarding responding to the letter.

81 Finance and Budgets



- a. It was **RESOLVED** to accept the following payments:
DW Gibbs 100372 £20.00, Staff 100373 £219.60, Glendale Countryside Ltd 100374 £70.80, ELDC 100375 £623.74, David Buckley 100376 £100. **Total £1034.14**
- b. The Clerk read out the letter from ELDC regarding the precept and it was **RESOLVED** that the Clerk would complete the precept form and return to ELDC. Cllr TB asked if any of the remaining balance of the budget could be considered to buy a defibrillator as the Council had previously looked into this. Following discussion it was agreed that Cllr TB would look into the costs of a defibrillator to buy and maintain (for mounting on the outside wall of the Village Hall) and then it could be considered (at a later meeting when costs had been reported) to ring fence a budget for this.
- c. The Clerk reported that HSBC had yet again sent more forms for the Mandate as it had to be completed with all signatories to remain and we could not ask for those ones we wished to be removed.

82 Planning Matters

- a) None to report.

83 Parish Council Amenities (bus shelters, village green, etc)

- a) **Welcome Pack** – noted.
- b) **Bus shelter damage** - Following the Chairman's update, it was **RESOLVED** that quotations would be sought as finding a voluntary to carry out the repair had been fruitless.
- c) **Village Green and Verges** - The Clerk read out a letter from LCC inviting us to continue to take part in the Parish Agreement and it was **RESOLVED** that the Council would again sign up to the Parish Agreement and undertake the management of the cutting of the relevant verges in the village.
- d) **Utterby Voice** - A proof copy was circulated which would be going to print the next day.
- e) **Christmas Lights** - It was **RESOLVED** not to put up lights in the tree this year due to the complications with setting timers on solar lights.
- f) **Planters** - It was **RESOLVED** that Cllr JW would spend up to £100 on bulbs and small shrubs to plant up the planters ready for Winter and Spring.

84 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) The Council noted the report from the Countryside Access Volunteer (CAV).

- Field reinstatements still awaited for:

bridleway – North Elkington to top road. LCC served notice. Bridleway now staked

bridleway/footpaths – Utterby/Grove Farm toward the Covenhams. Soft going and muddy in parts. LCC have now contacted all relevant landowners

footpath -- across fields behind Brackenborough Wood. LCC told fields have been sprayed

- Utterby “kissing gate” footpath flooded mid section; likely to reoccur due to neighbouring swamp. LCC made aware. LCC will take no action as this is a recurring problem
- Care should be taken across wooden foot bridges and boardwalks as they can be wet and slippery at this time of year

Minutes of the meeting of Utterby Parish Council held
Wednesday 6th November 2019 at 7.00pm



- Apart from above comments, footpaths and bridleways still in reasonable condition, albeit wet underfoot due to recent rains
- Bridleway Utterby to The Gowt (Covenham St Mary) very muddy around The Gowt area
- Email address on FPC Notice Board for anyone who would like more information on our local Rights of Way.

There was also a further email from the CAV regarding the Kissing Gate Footpath and its recent flooded state. It was **RESOLVED** that the Council would **not** put signs up, but that we would write to the resident who's pond the CAV felt may be compounding the issue with flooding.

- b) Cllr AW reported that MW had put in a lot of time and effort in launching a campaign on the issue of speeding along the main road through the village and that his contact details had been included in the Chairman's Report in the Utterby Voice December edition.
- c) Following a long discussion regarding village signs and considering the cost of boundary signs and street signs (especially the installation of them), it was **RESOLVED** to not progress any purchase of signs but to reconsider in the spring. Further it was **RESOLVED** that the Clerk would investigate asking LCC to erect a hazard bend sign for Church Lane as cars were speeding along from the Barton Road not realising that the road was very bendy.

85 Notifications

None.

86 Date and time of Next Meeting

The next Parish Council Meeting is on Wednesday December 4th 2019. Also to note that there is no January meeting in 2020.

The meeting finished at 9.07pm.

Signed _____

Date _____

PROPOSED BUDGET Financial Year 2020/21 - UTTERBY PARISH COUNCIL

Item	Budget for 2019/20	Budget for 2020/21	Reason for variance
MEMBERSHIP & INSURANCE EXPENDITURE			
Insurance	260.00	273.00	
Audit Fees	40.00	40.00	
LALC Membership -261 parishioners	164.12	172.00	
LALC Training scheme	71.68	85.00	Higher cost last year
Data Controller Reg / DPO	0.00	0.00	
Election costs	600.00	630.00	
Room Rental	360.00	360.00	
TOTAL Membership /Insurance TOTAL	1,495.80	1560.00	
RUNNING COSTS & EXPENDITURE			
Salary Clerk	2,334.72	2,451.00	
Other expenses including home/office use /cour	460.80	375.00	Budget not used this year
Mileage	307.20	200.00	Budget not used this year
Stationery & postage	256.00	150.00	Budget not used this year
Office Equipment	200.00	210.00	
Admin Expenses TOTAL	3,558.72	3,386.00	
New Signs Project	500.00	700.00	Cost of 1 boundary gate
Utterby Voice	307.20	350.00	Increase 8 to 12 page
Grants including S137	300.00	315.00	
Grass Cutting - Village Green	614.40	1,000.00	Allowing for more collects
Verge Cutting	1,000.00	1,000.00	
Bus Shelter Cleaning	245.76	250.00	
Asset Repair & Maintenance (wooden structures)	204.80	215.00	
Other Green Structures Maintenance	600.00	630.00	
General Contingency	500.00	400.00	
Specific Reserve Additions	0.00	0.00	
General Expenses TOTAL	4,272.16	4,860.00	

Total Budget allocation for 2019/20 9,326.68

Total Budget allocation for 2020/21 9,806.00

Precept 2019-/20 £ 8,422.70

Precept 2020/21 £ 8,843.84 5% increase on 19/20

Difference between budget and precept 20/21 £ 962.16

Less expected payment for parish agreement £ 760.57

Less expected VAT return £ 200.00

£ 1.59