

Utterby Parish Council



24th September 2019

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council, is to be held on:

Wednesday, 2nd October 2019 at 7.00pm

in Utterby Village Hall.

Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE - Tel:01507 328149, clerkupc@gmail.com

PUBLIC FORUM

Please note, in the case of emergency please exit the building using the main front doors and meet at the front of the car park by the bus shelter.

Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues. Questions to be dealt with in order of receipt. No one person may speak for more than 5 minutes. On completion of the 15 minute Public Forum, the public will not be able to take part in any of the remaining council meeting. **This session will also include the reports from Outside Bodies:**

- a) ELDC Ward Member
- b) LCC Ward Member

AGENDA

- 1 Record of Members Present and Apologies**
- 2 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.
- 3 Minutes from 4th September July 2019** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.
- 4 Council Matters, Actions and Communications**
 - a) Chairman's Remarks – to receive any update
 - b) Clerk's Report – to update on any matters arising from previous meetings
 - c) Update on dedicated Parish Council emails for Councillors
 - d) Feedback following the Equinox Festival
 - e) Communications received
- 5 Finance and Budgets**
 - a) Payments - to receive and resolve to accept payments
 - b) Quarterly Financial Report and verbal report from Financial Monitoring check.
 - c) Precept and Budget review and suggestions for 2020/21

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d) Report on safeguarding enquiry from HSBC and to resolve if the Parish Council should change their bank provider.

6 Planning Matters

a) Any urgent planning issues

7 Parish Council Amenities (bus shelters, village green, verges etc)

- a) Welcome Pack – to receive update on any new residents
- b) Bus shelters - update to fire damaged shelter. Bus shelter by village hall and nearby hedge growth.
- c) Village Green
- d) Utterby Voice - December edition
- e) Verges

8 ELDC/LCC Services (Streetlights, Bins, Highways, Footpaths, etc)

- a) Report from Countryside Access Volunteer
- b) A16 traffic campaign - further update
- c) Letter regarding Highway Services contract
- d) Obstruction to road junctions by overgrown hedges and trees and BT Box
- e) Street signs overview, including Jacob's Close sign

9 Notifications

a) Any late notifications

10 Date and time of Next Meeting

a) Parish Council Meeting on Wednesday 6th November 2019.