



PUBLIC FORUM

- A member of the public remarked that they would like to see a campaign launched to reduce the speed limit on the A16 through the village but noted that it was already on the agenda.
- Cllr AW reported that unless near misses or accidents in Utterby were recorded or reported, that there was no evidence to show how dangerous the main road traffic could be.
- A member of the public reported that the visibility of traffic when pulling out of Church Lane was an issue due to overgrown hedges and trees. Cllr Mossop advised that this should be reported. The member of the public also reported his concerns with the angle of the new BT Infinity Box which was set back and created a visibility issue when pulling out of Grange Lane in a car. This was discussed by Councillors and agreed that all the Lanes onto the main road suffered with poor visibility.
- A member of the public thanked the Council for the Tidy Up as the effects of this meant that some houses in his area had cut the hedges back and were much tidier.
- Cllr Edward Mossop reported that he had seen the recent notification of the refusal of planning permission for Cherry Holt, and that he was now also getting to grips with the Planning Strategy for medium sized villages. Cllr Mossop also reported that in the Local Plan ELDC had a duty to allocate a traveller site which was due to be on the edge of the industrial estate in Louth, but understood that this site was not now going to be used. Further he reported that the Brackenborough Arms planning permission had been approved but with conditions attached. Cllr Mossop reported that the Equinox Festival in September was near to Utterby and he had passed relevant telephone numbers for any noise complaints during the festival onto the Parish Clerk (to be passed to the Chairman and added to the notice-board). The festival was discussed (licensed for 4995 people) and generally it was felt that there had been little disturbance from the event in previous years and that it was well managed.

57 Record of Members Present and Apologies:

Present - Cllr Alan Woodward (AW) (Chair), Cllr John Mackin (JM), Cllr Nicola Mackin (NM), Cllr Glenda Thorndycroft (GT) Cllr Ann Van Spall (AVS), and Cllr Jackie Woodward (JW).

Not Present - Cllr. Terry Buckley (TB).

In Attendance - Cllr Edward Mossop (ELDC), Clerk Maria Vincent and 3 members of the public.

Apologies Received - Councillor Tony Bridges (LCC)

58 To receive any Declarations of Interest under the Localism Act 2011

Village Hall payments - Cllrs AVS, GT and JW. New DPI forms to be received from those who have joined the Village Hall Committee or have become Trustees of the Village Hall.

59 Minutes of Meeting

It was **RESOLVED** to approve as correct the minutes of the meeting 3rd July 2019 following the removal of the words in minute 49a "and requested that a tree survey be put on the next agenda."

60 Council Matters, Actions and Communications

a) It was **RESOLVED** to elect Cllr AVS as Vice Chairman of Utterby Parish Council.

Minutes of the meeting of Utterby Parish Council held Wednesday 4th September 2019 at 7.00pm



b) The Chairman reported that the police had called him as one of the bus shelters (opposite Benson Court) had been set on fire, although damage was done to seat, timetable holder and roof, it was not as extensive as it could have been. See minute 63 b.

The Chairman reported that the Village Tidy Up had achieved everything he had wished for and set out in the flyer. He congratulated Cllrs JW and GT for the planters around the village.

The Chairman thanked Cllr Mossop for his support over the last few months. He too thanked the Clerk for co-ordinating and producing the Utterby Voice.

Finally the Chairman advised that at the October meeting the Council would look at the precept and therefore they should consider any ideas or improvements for the village and how to budget for these.

c) **Clerk's Report** - Following concerns regarding the kissing gate area being overgrown, this had now been cut by a contractor and will be cut three times a year. Ref the overgrown pasture land in the village that there had been complaints about at the last meeting was cut within the following week of the meeting. LCC Road Safety Partnership were emailed regarding the intermittently working speed signs, which has been forwarded onto a further person to deal with. We contacted Richard Waters at LCC regarding the Packhorse Bridge refurb and he was going to chase the work up. We reported the broken kerb stones to ELDC planning. Regarding the flooding enquiry, we still couldn't pin down which house it was but I did contact them to tell them. Waterloo Housing were emailed to ask if they could cut their hedges as a part of the tidy-up, and replied to say their contractor was due to do it in September, but then they did cut them in July.

Regarding the Street signs, we still need to chose which two are most in need of being renewed and then put these forward to ELDC to request new ones.

Following the Clerk's report it was noted that Jacob's Close had been adopted and that we should look at a new sign for that road - Signs to be put on October agenda. The Clerk also reported further issues with HSBC requesting another safeguarding check, the third in less than a year. She also reported the signatories on the account needed updating. Cllr AW suggested that we look at changing our bank and to put on the October agenda.

d) **Update of Financial Regulations** - The Clerk explained the changes to the Financial Regulations being 1.Restriction added to Regulation 11.1.a.ii: Clarifying disapplication of contract regulations to legal professionals limited to those acting in disputes only – not general legal work. 2. Update to limits under Public Contract Regulations – footnote to Regulation. Following this it was **RESOLVED** to approve the updates to the Utterby Financial Regulations.

e) **Councillor Emails** - Following the Clerk's explanation from the ICO as to why the Councillors should have non-personal council emails it was **RESOLVED** that the Clerk would set up a series of Gmails on the same footing as Cllr TB ie Terry.upc@gmail.com

f) **Communications received**

The Clerk reported the following correspondence for noting:

- i. Lincolnshire Wolds Countryside Service - event at Welton le Wold.
- ii. Equinox Festival notification of contact telephone numbers.

61 Finance and Budgets

- a. It was **RESOLVED** to accept the following payments:
DW Gibbs August and Sept bus shelter cleaning 100359-£40.00
Staff -Salary + expenses July-100360-£284.08



Staff - Salary + expenses August 100361-268.88
Glendale Countryside Ltd- 5 July and 26 July verges cut-100362- £141.60
D Buckley- -public footpath and cutting village green hedge July 2019-100363-£130.00
J. Woodward-Flowers planter and compost-100364-£205.21
Utterby Village Hall-July-100365-£20.00
Tudor Grounds Maintenance-July and Aug village green cutting-100366- £163.20
TOTAL- £1,252.97

62 Planning Matters

- a) The Clerk reported there were no new applications but that the Cherry Holt application from July's meeting had been refused.

63 Parish Council Amenities (bus shelters, village green, etc)

- a) **Welcome Pack** – it was noted there was a new resident on Benson Court.
- b) **Bus shelter damage** - Following the Chairman's report regarding the fire damage Cllr AW also reported that Lincolnshire County Council had replaced the timetable holder and the rest of the damage was to be assessed and see if worth claiming on the insurance; he felt important to fix as soon as possible so that it didn't attract further vandalism. It was **RESOLVED** that Cllr AW would liaise with a contact to assess the ballpark figure of costs and to see if worth claiming on insurance.
- c) **Village Green** - It was felt that there was still a lot of grass left on the village green and that the Council would have to consider having more 'collects' as well as 'cuts' next year, but this could cost a further £500 (with a collect each time). To be put on the agenda next month.
- d) **Utterby Tidy Up** - The Chairman thanked Geoff for repairing the Kissing Gates which had saved the Council hundreds of pounds, and also Mike who had painted the street signs. He also reported that three people had come forward to offer to look after the planters at the top of the lanes.
- e) **Verges**- It was thought that Glendale were doing a great job looking after the verges.
- f) **Utterby Voice** - The Chairman advised Cllrs that a rolling delivery rota was required for delivery and that they should consider what type of format they would prefer.
- g) **Tree Survey** - no discussion - not required on agenda.

64 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc

- a) The Council noted the report from the Footpaths Access Volunteer (FAV).
 - All RoWs now appear to be in good order, and most recently mown; recent winds have not caused any obstructions.
 - All harvesting complete on cross field routes, so obstruction free but be mindful of straying from route whilst unmarked. Identifying fork for Chequers Farm on FP Grove Farm to Covenham St Barth. can be difficult. Field fingerpost not an option.
 - Stile on FP Fotherby Common to North Elkington still insecure. Apparently landowner responsibility, whom LCC have now contacted to fix.
 - PDF of 2 promoted circular walks local to Fotherby and Utterby available for uploading onto the parish council website.
- b) It was **RESOLVED** that only local walks in our village and surrounding the village of Utterby would be included on the website.
- c) Cllr JM reported that following the Tidy Up where he spent many hours painting the bus shelter, that something had to be done about the speed of the traffic going through the village. Cllr AW reported that if we looked at taking on the Speedwatch scheme that they would need other volunteers in the village to do this and that the Councillors couldn't do this along with all their other work. It was **RESOLVED** that there would be a page in the December Utterby Voice to promote the Speedwatch scheme and to gauge if there was enough interest and at least six volunteers in the village to take the matter further.
- d) Clerk to report the damage to the metal fencing on the Traffic Island. Cllr JW to send a photo to Clerk.



- e) Cllr AW reported that the Council had received an email from PF with a complaint that a Councillor had contacted PF's family direct about his property on Church Lane with regards to the overhanging trees and bushes. The email covered many other issues which Cllr AW reported had not been mentioned to the family and was unsure why this had been included. It was **RESOLVED** that the Clerk would email PF and explain that the trees were blocking the view of the A16 when pulling out of Church Lane and to request the trimming of his trees and bushes which were also covering a speed sign on Church Lane. If after the end of September, no response was received, the Clerk to send a further email and pass the information onto Lincolnshire County Council Highways.

65 Notifications

The Council noted the Temporary Road Closure between 7 October and 9th October 2019 on Church Lane due to essential works by Anglian Water.

66 Date and time of Next Meeting

Parish Council Meeting on Wednesday October 2nd 2019.

Meeting finished at 8:48pm.

Signed _____

Date _____

DRAFT