

# Utterby Parish Council



17<sup>th</sup> March 2017

**NOTICE IS HEREBY GIVEN that Utterby Parish Council will hold an ordinary meeting on Wednesday, 22<sup>nd</sup> March 2017 at 7.00pm in Utterby Village Hall. Councillors are hereby summoned to attend.**

Cllr Rod Must, Chairman

The Georgian House, Church Lane, Utterby LN11 0TH, 01472 840591, [rwmust@talk21.com](mailto:rwmust@talk21.com)

## **PUBLIC FORUM**

**Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues.**

## **AGENDA**

**17/03-1 Public Forum** – to discuss any items raised by members of the public

**17/03-2 Record of Members Present and Apologies**

**17/03-3 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests

**17/03-4 Minutes from 15th February 2017** – to approve as correct records the notes of the extraordinary meeting and authorise the Chairman to sign the official minutes.

**17/03-5 Report from Outside Bodies** – to receive reports from

- a) **ELDC Ward Member**
- b) **LCC Ward Member**
- c) **Rural Policing**

**17/03-6 Council Matters, Actions and Communications**

- a) **Chairman's Remarks** – to receive any update
- b) **Communications**
  - i. **LALC Spring 17 Newsletter** – for information
  - ii. **Section 137 Allowance for 2017/18** – increase to £7.57 from £7.42 – for information
  - iii. **Cllr Hugo Marfleet's March ebrief** – for information only

## **EXEMPT INFORMATION**

To consider excluding the public and press for the following items and if appropriate the Chairman to move:-

That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the Meeting for the following items on the grounds that, if they were present, there could be disclosed to them exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act (as amended)

## Utterby Parish Council



**17/03-7 Co-option Vacancy in Office of Councillor** – to consider the applications for co-option.

**17/03-8 Parish Clerk Recruitment**– to consider and discuss applications received.

### **END OF EXEMPT INFORMATION**

#### **17/03-9 Finance and Budgets**

- a) **Payments** - to receive and resolve to accept payments for March 2017
  - i. Parish Clerk salary and expenses for February 2017– £162.63
  - ii. HMRC Tax on Clerk Salary - £36.20 – reimbursement to Mrs N Must
  - iii. Utterby Voice March 2017 issue printing cost - £63.00 – reimbursement to Mrs N Must
  - iv. DW Gibbs for bus shelters cleaning for March - £20.00
  - v. CP Pest Control – mole treatment - £40.00
  - vi. Any other urgent payments
- b) **St Andrew District Church Council Grant Application** – for consideration

#### **17/03-10 Parish Council Amenities (bus shelters, village green, etc)**

- a) **Council owned or land controlled by council** – to discuss boundary areas and maintenance responsibility of boundary structures
- b) **Utterby Voice** –update, if any
- c) **Welcome Pack** – to receive update on any new residents

**17/03-11 Public right of ways / walks used by parishioners within the parish** – for discussion

#### **17/03-12 Date and time of Next Meeting**

**Utterby Parish Council on Wednesday, 5<sup>th</sup> April 2017, 7pm**