

Utterby Parish Council



10th February 2017

NOTICE IS HEREBY GIVEN that Utterby Parish Council will hold an extra-ordinary meeting on Wednesday, 15th February 2017 at 7.00pm in Utterby Village Hall. Councillors are hereby summoned to attend.

A handwritten signature in black ink, appearing to read 'N. Must'.

Nadine Must

The Georgian House, Church Lane, Utterby LN11 0TH, 01472 840591, clerkupc@gmail.com

PUBLIC FORUM

Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues.

AGENDA

- 17/02-15-1 Public Forum** – to discuss any items raised by members of the public
- 17/02-15-2 Record of Members Present and Apologies**
- 17/02-15-3 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests
- 17/02-15-4 Minutes from 1st February 2017** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.
- 17/02-15-5 Notice of Vacancy in Office of Councillor** – to note that due to the resignations of the Vice-Chairman Cllr A van Spall, Councillor J Woodward and Councillor A Woodward a public notice was issued to establish any request from registered electors to call for an election. Otherwise the Parish Council will fill the vacancies by co-option.
- 17/02-15-6 Recruitment of Parish Clerk** – to re-consider the report of the Chairman with regards to the minutes of the Personnel Panel and accompanying background documents and to accept the recommendation of the ELDC Monitoring Officer to agree to the model employment contract and national pay scales for clerks issued by the National Association of Local Councils in the recruitment of parish clerk and responsible financial officer as set out in the 2004 National Agreement.
- 17/02-15-7 Date and time of Next Meeting**
To be confirmed. The 1st March 2017 meeting is cancelled because the Parish Council will not be quorate.