

# Utterby Parish Council



28<sup>th</sup> October 2016

**NOTICE IS HEREBY GIVEN** that the next meeting of **Utterby Parish Council** is to be held on **Wednesday, 2<sup>nd</sup> November 2016 at 7.00pm in Utterby Village Hall. Councillors are hereby summoned to attend.**



Nadine Must

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## **PUBLIC FORUM**

**Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues.**

## **AGENDA**

**16/11-1 Public Forum** – to discuss any items raised by members of the public

**16/11-2 Record of Members Present and Apologies**

**16/11-3 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests

**16/11-4 Minutes from 5<sup>th</sup> October 2016** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.

**16/11-5 Report from Outside Bodies** – to receive reports from

a) **ELDC Ward Member**

b) **LCC Ward Member**

c) **Rural Policing** – to receive any update from the Neighbourhood Policing Team

**16/11-6 Council Matters, Actions and Communications**

a) **Chairman's Remarks** – to receive any update

b) **Clerk's Report** – to update on any matters arising from previous meetings

c) **Annual Review of Policies**

i. Equal Opportunities Policy

ii. Environmental Policy

iii. Health & Safety Policy

iv. Vulnerable Persons Policy

d) **Consultations**

i. Proposal to hold referendum for parish and town councils - to discuss template letter to MP

ii. Lincolnshire NHS - Over the counter Medicines Management Public Consultation

e) **St Andrew's Church DCC Christmas Tree Festival** – to consider entering this year's festival

f) **Communications**

i. T.E.D. Times – October 2016 – to note

ii. Higher Ground - the new e-bulletin from the Lincolnshire Wolds AONB – to note

## Utterby Parish Council



### **16/11-7 Finance and Budgets**

- a) **Payments** - to receive and resolve to accept payments for October 2016
  - i. Parish Clerk salary and expenses for October 2016– £190.08
  - ii. HMRC Tax on Clerk Salary - £36.20
  - iii. Any other urgent payments

### **16/11-8 Planning Matters**

- a) **N/192/01652/16 Yew Tree Cottage, Ings Lane, Utterby** – to note planning permission granted

### **16/11-9 Parish Council Amenities (bus shelters, village green, etc)**

- a) **Village Green** – to discuss hedge cutting and further grass cutting, if required
- b) **Welcome Pack** – to receive update on any new residents

### **16/11-10 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)**

- a) **ELDC - Potential Town and Parish Council Planning Enforcement Training** – to discuss
- b) **LCC - Sharing Parish Council Communications with Councillors** – to note
- c) **LCC - Utterby: Definitive Map Modification Order** - Additional of Public Footpaths 1105 and 1106 and Public Local Inquiry – to note

### **16/11-11 Date and time of Next Meeting**

**Utterby Parish Council on Wednesday, 7<sup>th</sup> December 2016, 7pm**