

Utterby Parish Council



1st September 2016

NOTICE IS HEREBY GIVEN that the next meeting of **Utterby Parish Council** is to be held on **Wednesday, 7th September 2016 at 7.00pm** in **Utterby Village Hall**. **Councillors are hereby summoned to attend.**

A handwritten signature in black ink, appearing to read "N. Must".

Nadine Must

The Georgian House, Church Lane, Utterby LN11 0TH, 01472 840591, clerkupc@gmail.com

PUBLIC FORUM

Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues. On this occasion, the forum will begin after the development proposal.

AGENDA

- 16/09-1 Development Proposal**– to receive presentation **WITHOUT PREJUDICE** from Mr Simon Williams and Sian Kirwan of Masons Chartered Surveyors regarding land off Grange Lane/Chapel Lane
- 16/09-2 Public Forum** – to discuss any items raised by members of the public
- 16/09-3 Record of Members Present and Apologies**
- 16/09-4 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests
- 16/09-5 Minutes from 13th July 2016** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.
- 16/09-6 Report from Outside Bodies** – to receive reports from
 - a) **ELDC Ward Member**
 - b) **LCC Ward Member**
 - c) **Rural Policing** – to receive any update from the Neighbourhood Policing Team
- 16/09-7 Council Matters, Actions and Communications**
 - a) **Chairman's Remarks** – to receive any update
 - b) **Clerk's Report** – to update on any matters arising from previous meetings
 - c) **Best Kept Village Competition** – update
 - d) **LALC News No. 159 including Annual Report for 2015/16**– to note receipt of electronic and hard copy
 - e) **Final recommendation on the new electoral arrangements for Lincolnshire County Council** – to note changes which is to be implemented at the 2017 local elections.
 - f) **Northern Powergrid** – to note new 105 power cut number

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16/09-8 Finance and Budgets

- a) **Payments** - to receive and resolve to accept payments for September 2016
 - i. Parish Clerk salary and expenses for July and August 2016– £325.26
 - ii. HMRC Tax on Clerk Salary - £72.40
 - iii. Tudor Grounds Maintenance – Invoices 2130 & 2152 for village green maintenance - £144.00
 - iv. D Buckley – Invoice 0160141 for Village Green hedge cutting - £80.00
 - v. DW Gibbs – Invoice for Bus shelter cleaning August and September - £40.00
 - vi. Any other urgent payments
- b) **Annual Audit 2015/16** – to note conclusion of Annual Audit from External Auditor

16/09-9 Planning Matters

- a) **N/192/01652/16 Yew Tree Cottage, Ings Lane, Utterby** – to discuss planning application for extensions and alterations to existing dwelling to provide a utility room, dining area and porch with 2 additional bedrooms, en-suites and dressing room on the first floor, on site of part of the existing dwelling which is to be removed.
- b) **N/192/01598/16 Land adjoining Porterfield House, Church Lane, Utterby** – to discuss planning application to erect 1 detached chalet bungalow and a detached garage/workshop which is an amendment to that previous approved planning permission reference no. N/192/01489/15

16/09-10 Parish Council Amenities (bus shelters, village green, etc)

- a) **Village Green** – update
- b) **Utterby Voice** - deliveries
- c) **Welcome Pack** – to receive update on any new residents

16/09-11 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) **ELDC Footway Lighting** – update

16/09-12 Date and time of Next Meeting

Utterby Parish Council on Wednesday, 5th October 2016, 7pm