

# Utterby Parish Council



6<sup>th</sup> July 2016

**NOTICE IS HEREBY GIVEN** that the next meeting of **Utterby Parish Council** is to be held on **Wednesday, 13<sup>th</sup> July 2016 at 7.00pm in Utterby Village Hall. Councillors are hereby summoned to attend.**



Nadine Must

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## **PUBLIC FORUM**

**Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues.**

## **AGENDA**

**16/07-1 Public Forum** – to discuss any items raised by members of the public

**16/07-2 Record of Members Present and Apologies**

**16/07-3 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests

**16/07-4 Minutes from 1<sup>st</sup> June 2016** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.

**16/07-5 Report from Outside Bodies** – to receive reports from

a) **ELDC Ward Member**

b) **LCC Ward Member**

c) **Rural Policing** – to receive any update from the Neighbourhood Policing Team

**16/07-6 Council Matters, Actions and Communications**

a) **Chairman's Remarks** – to receive any update

b) **Clerk's Report** – to update on any matters arising from previous meetings

c) **Annual Parish Meeting** – to note draft minutes of meeting

d) **Risk Management Strategy and Risk Register** – annual review

e) **Benson Court Trees/Hedges** – to request pruning of lower branches

f) **Best Kept Village Competition** - update

g) **Pea Hens issue** – update

h) **Lincolnshire Wolds Area of Outstanding Natural Beauty Annual Review 2015/16** – to note

**16/07-7 Finance and Budgets**

a) **Payments** - to receive and resolve to accept payments for July 2016

i. Parish Clerk salary and expenses for June 2016– £162.43

ii. HMRC Tax on Clerk Salary - £36.20

iii. Tudor Grounds Maintenance – Invoice 2110 for village green maintenance - £72.00

iv. Interskills – Invoice 2271 for bus shelters repair – £350.00

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- v. D Buckley – Invoice for Village Green hedge cutting - £80.00
- vi. DW Gibbs – Invoice for Bus shelter cleaning July - £20.00
- vii. Any other urgent payments
- b) **Income and Expenditure Review** – to receive the first quarter financial report

### **16/07-8 Planning Matters**

- a) **Wind Farm Collaboration Group** – to receive update, if any
- b) **N/052/00620/16 Wideacres, Ings Lane, Fotherby** – to note planning permission granted

### **16/07-9 Parish Council Amenities (bus shelters, village green, etc)**

- a) **Village Green** – update
- b) **Annual Bulb Planting** – to discuss site and bulbs for planting
- c) **Boundary fence between Village Green and Grantham's driveway** – update from Granthams
- d) **Welcome Pack** – to receive update on any new residents

### **16/07-10 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)**

- a) **ELDC Footway Lighting** – update
- b) **ELDC Consultation on the Draft Local Plan** – for discussion and comment
- c) **Greater Lincolnshire Mayoral Combined Authority** – consultation for discussion and comment
- d) **Verges and public footpaths** – update from LCC
- e) **Parking issues at The Post House** – to note completion of works

### **16/07-11 Date and time of Next Meeting**

**Utterby Parish Council on Wednesday, 7<sup>th</sup> September 2016, 7pm**