

Utterby Parish Council



26th May 2016

NOTICE IS HEREBY GIVEN that the next meeting of **Utterby Parish Council** is to be held on **Wednesday, 1st June 2016 at 7.00pm in Utterby Village Hall. Councillors are hereby summoned to attend.**



Nadine Must

The Georgian House, Church Lane, Utterby LN11 0TH, 01472 840591, clerkupc@gmail.com

PUBLIC FORUM

Members of the public are welcome to attend the whole Parish Council meeting, with normally a period of 15 minutes set aside, if required from 7.00 to 7.15pm for questions or comments from the public.

AGENDA

16/06-1 Public Session – to discuss any items raised by members of the public

16/06-2 Record of Members Present and Apologies

16/06-3 To receive any Declarations of Interest on any item on the agenda - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests

16/06-4 Minutes from 4th May 2016 – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.

16/06-5 Report from Outside Bodies – to receive reports from

a) **ELDC Ward Member**

b) **LCC Ward Member**

c) **Rural Policing** – to receive any update from the Neighbourhood Policing Team

16/06-6 Council Matters, Actions and Communications

a) **Chairman's Remarks** – to receive any update

b) **2016-2018 NALC/SLCC National Salary Award** – to note new pay scales backdated to April 2016

c) **Clerk's Report** – to update on any matters arising from previous meetings

d) **Annual Parish Meeting** – to discuss any matters arising from parish meeting

e) **Best Kept Village Competition** - update

f) **Pea Hens issue** – update

g) **Notice of Referendum** – to note

h) **Utterby Voice** - delivery

16/06-7 Finance and Budgets

a) **Payments** - to receive and resolve to accept payments for June 2016

i. Parish Clerk salary and expenses for May 2016– £184.77

ii. HMRC Tax on Clerk Salary - £36.40

iii. Internal Auditor fee - £40.00

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- iv. Village Hall Committee – Invoice 42518 - £48.00
- v. Tudor Grounds Maintenance – Invoice 2078 for village green maintenance - £72.00
- vi. Any other urgent payments
- b) Other Payments – under delegated powers through the Council's Financial Regulations, the Clerk has asked the Chairman and Cllr J Woodward to authorise payment to CPRE Best Kept Village Competition Entry fee of £15.00. Without urgent payment, the Council would not have been eligible to enter the competition.

16/06-8 Planning Matters

- a) **Wind Farm Collaboration Group** – to receive update, if any

16/06-9 Parish Council Amenities (bus shelters, village green, etc)

- a) **Village Green** – to discuss ownership and any covenants, if any
- b) **Boundary fence between Village Green and Grantham's driveway** – repair and maintenance
- c) **Bus shelters maintenance work** – update from Interskills
- d) **Welcome Pack** – to receive update on any new residents

16/06-10 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) **ELDC Footway Lighting** – update
- b) **Consultation on ELDC Customer Access Services** – to note and consider response
- c) **Footpaths Claim Enquiry** – update from Chairman
- d) **Verges and public footpaths** – update from LCC
- e) **Parking issues at The Post House** – update

16/06-11 Date and time of Next Meeting

Utterby Parish Council on Wednesday, 6th July 2016, 7pm