



**Minutes of the meeting of Utterby Parish Council held  
Wednesday 1<sup>st</sup> June 2016 at 7.00pm in the Parish Room**

	<b>Action</b>
<p><b>16/06-1 Public Session</b> Seven residents attended the meeting. An update on the development proposal off Jacobs Close was the only enquiry. The Chairman reported that the developers have not sent any further proposal.</p> <p><b>16/06-2 Record of Members Present and Apologies</b> Present: Cllr R Must (Chairman), Cllr A Van Spall (Vice-Chairman), Cllr J Woodward, Cllr A Woodward, Cllr N Mackin and Cllr B Frobisher Also in attendance: ELDC Ward Member Cllr D Buckley and Mrs N Must (Clerk) No apologies received.</p> <p><b>16/06-3 Declarations of Interest</b> Cllr Brian Frobisher declared an interest in agenda item 16/06-7 Finance and Budgets regarding payment to Utterby Village Hall Committee, as he is a Trustee.</p> <p><b>16/06-4 Minutes from 4<sup>th</sup> May 2016</b> It was proposed, seconded and resolved to agree the minutes of the last meeting as an accurate record and they were duly signed by the Chairman.</p> <p><b>16/06-5 Report from Outside Bodies</b>  <b>a) ELDC Ward Member</b> – Cllr Buckley reported on the following:           <ul style="list-style-type: none"> <li>i. Footway Lighting –It was not feasible to put individual meters on the footway lights. The ELDC proposal hits rural parishes disproportionately. ELDC will re-consider this proposal when all affected parishes have sent in their preferred option.</li> <li>ii. Planning Committee – Cllr Buckley noted that the Wideacres application is due to be considered on 9<sup>th</sup> June and has offered to speak on behalf of the Parish Council. Another contentious application at Eastfield Road in Louth will also be considered which Cllr Buckley will speak on.</li> <li>iii. Flood Alleviation Forum held in May organised by Horncastle and Louth MP – It was reported that Anglian Water was not being consulted on planning application and this will now be rectified.</li> <li>iv. Greater Lincolnshire Devolution – ELDC has approved plans to consult on proposed devolution arrangements including a directly elected Mayor. The consultation will start end June until early August.</li> <li>v. Local Plan – ELDC has agreed a draft Local Plan for consultation which starts 27<sup>th</sup> June until 8<sup>th</sup> August. Housing growth will be distributed across inland towns and large villages. Development for medium and small villages including Utterby will only be supported on brownfield sites or disused buildings. Rural exceptions including single plot exceptions can be considered if proven need is established. Proposed dwellings under the single plot exception will have to fulfil strict criteria including, amongst others, to be affordable housing, occupied by the applicant and any resale will be fixed at 60% of market value and the internal floorspace does not exceed 100 sqm. An Area Forum has been organised to discuss this item on 7<sup>th</sup> July. The Chairman will attend and report back.</li> </ul> <p>As there were no further questions, Cllr Buckley left the meeting at 7:30 pm.</p> <b>b) LCC Ward Member</b> – Cllr Marfleet was absent. The Council resolved to write to Cllr Martin Hill as Conservative Leader at LCC regarding Cllr Marfleet’s non-attendance at parish council meetings.</p> <b>c) Rural Policing</b> – The Neighbourhood Policing Team sent two monthly reports covering April and May. The April incidents were: 1x alarm but found to be in order, 1x concern for safety and found to be safe and well; 1x suspicious phone call, possibly a scam but no details were available and no offence occurred; and 1x report of an injured deer on the side of the road which was reported to the wildlife group. The May report included: 1x alarm but found to be in order; 1 isolated incident of a neighbour dispute; 1x concern for safety and found to be safe and well; 1x domestic related incident; 1 x suspicious vehicle seen near to the primary school. Officers attended but the vehicle had left. A window was later found smashed at the school but the Police could not confirm if this was related to the suspicious vehicle. The last incident was 2x transport reports. No further details provided.	<p style="text-align: center;">Chairman</p> <p style="text-align: center;">Clerk</p>



## 16/06-6 Council Matters, Actions and Communications

- a) **Chairman's Remarks** – Chairman reported that he attended the Annual General Meeting of Utterby Village Hall and congratulated the Committee for all the improvements made in the Hall within a short time. The Hall's finances are in good order and the current bookings will sustain continued operations. More work is planned including a rebuild of the shed at the back of the Hall.
- b) **2016-2018 NALC/SLCC National Salary Award** – Noted.
- c) **Clerk's Report** – All matters arising from the report have been completed or on the agenda for discussion.
- d) **Annual Parish Meeting** – The Clerk reported that matters arising from the Annual Parish Meeting were (1) consultation on streetlights (2) consider other bulbs for planting around the village (3) Peahens issue (4) Parking at Post House (5) Pot hole at Grange Lane which has now been resolved and (6) Village Green ownership.
- e) **Best Kept Village Competition** – Cllr A Woodward has written an article in the June 2016 edition of Utterby Voice. He reported that the churchyard has been well maintained and that he appreciated the works done on the hedges and grass verges outside the Orchards.
- f) **Peahens issue** – There has been no development and the peahens are still wandering around the village.
- g) **Notice of Referendum** – This was noted.
- h) **Utterby Voice** – The Clerk distributed the June 2016 issue to Councillors for delivery.

## 16/06-7 Finance and Budgets

- a) **Payments** – It was proposed, seconded and resolved to sign payments for June 2016 as follows:
  - i. Parish Clerk salary and expenses for May 2016– £184.77
  - ii. HMRC Tax on Clerk Salary - £36.40
  - iii. Internal Auditor fee - £40.00
  - iv. Village Hall Committee – Invoice 42518 - £48.00
  - v. Tudor Grounds Maintenance – Invoice 2078 for village green maintenance - £72.00
  - vi. Other urgent payments approved:
    - 1. DW Gibbs for bus shelters cleaning for June 2016 Invoice 4 - £20.00
    - 2. ELDC for Utterby Voice printing June 2016 issue - £21.00
- b) **Other Payments** – The Council noted the payment to CPRE Best Kept Village Competition Entry fee of £15.00 under delegated powers in accordance with the Council's Financial Regulations.

## 16/06-8 Planning Matters

- a) **Wind Farm Collaboration Group** – no update received.
- b) **N/052/00620/16 Wideacres, Ings Lane** – The Council resolved to accept Cllr Buckley's offer to speak on behalf of the Parish Council at the Planning Committee meeting where this application will be considered. The Council agreed that the most recent objection submitted to ELDC will be the main focus of the statement.

Clerk

## 16/06-9 Parish Council Amenities (bus shelters, village green, etc)

- a) **Village Green** – The Chairman confirmed that Utterby Parish Council is the registered proprietor of the village green and there are no covenants relating to the land. Letter from the Chief Commons Commissioner dated 23<sup>rd</sup> May 1972 confirms the ownership.
- b) **Boundary fence between Village Green and Grantham's driveway** – The Council was notified that the fence was in disrepair and needed attention. The Council resolved to write to the owners and request action.
- c) **Bus shelters maintenance work** – The Council has confirmed that Interskills had completed the works but have not submitted an invoice for payment.
- d) **Welcome Pack** – Cllr A Woodward gave the new residents at Chestnut House a welcome pack. It was reported that there are new residents at Ashlea and Fair Lawn. Welcome packs will be provided.

Clerk

Cllr A Woodward

## 16/06-10ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) **Footway Lighting** – The Clerk reported that ELDC has extended the deadline for parishes to consider their options to 1<sup>st</sup> July. The Council agreed that they fully support and agree with the letter submitted by North Somercotes Parish Council and resolved to reply to ELDC to this effect.

Clerk



- b) **Consultation on ELDC Customer Access Services** – Noted
- c) **Footpaths Claim Enquiry** – The Chairman reported that having read the Parish Council minutes dating from 1994 to 1995, he did not find any material issues which will require the Council to attend the public enquiry. The Council will monitor the situation nearer to the enquiry dates.
- d) **Verges and public footpaths** – LCC Highways have reported that cutting of verges have been reduced to twice a year and once for public footpaths. The Council agreed that this will have considerable impact on village amenities. It was resolved to get confirmation from LCC and discuss more fully at the next meeting.
- e) **Parking issues at The Post House** – As reported at the Annual Parish Meeting, The Chairman and Clerk met with the Police and LCC Highways who have marked out an area where no parking will be allowed. This should help alleviate visibility issues at the junction with Chapel Lane.

Clerk

### 16/06-11 Date and time of Next Meeting

Utterby Parish Council Ordinary Meeting on Wednesday, 13<sup>th</sup> July 2016, 7 pm

- Agenda item for next meeting: Trees along the A16 hedge bordering Benson Court – pruning of lower branches

The meeting closed at 8:55 pm.

Signed:

Date: