

# Utterby Parish Council



28th February 2018

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council is to be held on:

**Wednesday, 7th March at 7.00pm**

in Utterby Village Hall.

Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE - Tel:01507 328149, [clerkupc@gmail.com](mailto:clerkupc@gmail.com)

## **PUBLIC FORUM**

**Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues. Questions will be dealt with in order of receipt. On completion of the 15 minute Public Forum, the public will not be able to take part in any of the remaining council meeting.**

## **AGENDA**

- 18/03-1 Public Forum** – to hear any items raised by members of the public.
- 18/03-2 Record of Members Present and Apologies**
- 18/03-3 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests
- 18/03-4 Minutes from 7th February 2018** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.
- 18/03-5 Reports from Outside Bodies**
  - a) **ELDC Ward Member**
  - b) **LCC Ward Member**
  - c) **Louth Rural Neighbourhood Policing Team**
- 18/03-6 Council Matters, Actions and Communications**
  - a) **Chairman's Remarks** – to receive any update
  - b) **Clerk's Report** – to update on any matters arising from previous meetings
  - c) **Vacancies in office of Councillor**
  - d) **Annual Review:**
    - i. Financial Regulations
    - ii. Standing Orders
  - e) **Consultations**
    - i. A consultation on proposals to tackle crime and poor performance in the waste sector & introduce a new fixed penalty for the waste duty of care
  - f) **Communications**

# Utterby Parish Council



- i. Extended Hub Service in East Lindsey

## **18/03-7 Finance and Budgets**

- a) **Payments** - to receive and resolve to accept payments
  - i. Parish Clerk salary and expenses for February 2018 - to be itemised on agenda at meeting
  - ii. HMRC Tax on Clerk Salary - to be itemised on agenda at meeting
  - iii. Any other urgent payments
- b) Grant applications
  - i. St Andrew's Church
  - ii. Village Hall
- c) Discuss quotes for
  - i. Hedge cutting
  - ii. Village Green cutting
  - iii. Verge cutting
  - iv. Mole treatment
- d) Discuss any possible additional support for St. Andrew's Tree Appeal. Budget for 2018/19

## **18/03-8 Planning Matters**

- a) Any other planning issues

## **18/03-9 Parish Council Amenities (bus shelters, village green, etc)**

- a) Best Kept Village Competition - formation of possible voluntary group.
- b) Utterby Voice
- c) Emergency Flood Plan template

## **18/03-10 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)**

- a) LCC verge cutting Parish Agreement
- b) Guide sent from LCC (RHS) with reference to plants susceptible to Honey Fungus
- c) Manhole and traffic island update

## **18/03-11 Notifications**

## **18/03-12 Date and time of Next Meeting**

Utterby Parish Council on Wednesday, 4th April 2018, 7pm