

Utterby Parish Council



25th January 2018

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council is to be held on:

Wednesday, 7th February at 7.00pm

in Utterby Village Hall.

Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE - Tel:01507 328149, clerkupc@gmail.com

PUBLIC FORUM

Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues. Questions will be dealt with in order of receipt. On completion of the 15 minute Public Forum, the public will not be able to take part in any of the remaining council meeting.

The meeting will be recorded in order to assist the Clerk and Council.

AGENDA

- 18/02-1 Public Forum** – to hear any items raised by members of the public.
- 18/02-2 Record of Members Present and Apologies**
- 18/02-3 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests
- 18/02-4 Minutes from 3rd January 2018 and 10th January 2018** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.
- 18/02-5 Report from Outside Bodies** – to receive reports from
 - a) **ELDC Ward Member**
 - b) **LCC Ward Member**
 - c) **Rural Policing** – to receive any update from the Neighbourhood Policing Team
- 18/02-6 Council Matters, Actions and Communications**
 - a) **Chairman's Remarks** – to receive any update
 - b) **Clerk's Report** – to update on any matters arising from previous meetings
 - c) **Vacancies in office of Councillor**
 - d) **Annual Review:**
 - i. Grants Policy
 - ii. Financial Regulations
 - iii. Standing Orders
 - e) **Consultations**

Utterby Parish Council



- i. Fair Funding for Councils
- f) **Communications**
 - i. St Andrew's Church Yard
 - ii. Change of address form HSBC
 - iii. Defibrillators and grants

18/02-7 Finance and Budgets

- a) **Payments** - to receive and resolve to accept payments
 - i. Parish Clerk salary and expenses for January 2018
 - ii. HMRC Tax on Clerk Salary
 - iii. DW Gibbs - late payment invoice from October 17 - £20
 - iv. Any other urgent payments
- b) Precept confirmation
- c) Budget for 2018/19
- d) 2017/18 payments/receipts for noting

18/02-8 Planning Matters

- a) N/192/1129/17 Land to the rear of St Helen's, Holywell Lane, Utterby
- b) Any other planning issues

18/02-9 Parish Council Amenities (bus shelters, village green, etc)

- c) Village Green – to discuss hedge cutting and grass cutting contracts for 2018/9
- d) Welcome Pack – to receive update on any new residents
- e) Utterby Voice - progress report

18/02-10 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) LCC verge cutting Parish Agreement
- b) Quotations for verge cutting
- c) Footpaths - clarification of responsibility for cutting grass

18/02-11 Notifications

18/02-12 Date and time of Next Meeting

Utterby Parish Council on Wednesday, 7th March 2018, 7pm