

Utterby Parish Council

1st September 2017

NOTICE IS HEREBY GIVEN that the next meeting of **Utterby Parish Council** is to be held on **Wednesday, 6th September 2017 at 7.00pm** in **Utterby Village Hall**. **Councillors are hereby summoned to attend.**



Lisa Strickland
Utterby Parish Council Clerk
80 Keddington Road, Louth, Lincs, LN11 0BA clerkupc@gmail.com

PUBLIC FORUM

Members of the public are welcome to attend the whole of the Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues. Members of the public wishing to raise an issue should see a Councillor or the Clerk in the 15 minutes prior to the meeting starting to register their issue. Issues will be dealt with in order of receipt. On completion of the 15 minute Public forum the public will not be able to take part in any of the remaining council meeting.

The meeting will be recorded in order to assist the Clerk and Council.

AGENDA

- 17/09-1 Public Forum** – 15 Minute session to discuss any items raised by members of the public
- 17/09-2 Record of Members Present and Apologies**
- 17/09-3 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests
- 17/09-4 Minutes from 12th July 2017** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.
- 17/09-5 Reports from Outside Bodies** – to receive reports from
 - a) **ELDC Ward Member**
 - b) **LCC Ward Member**
 - c) **Rural Policing**
- 17/09-6 Council Matters, Actions and Communications**
 - a) **Chairman's Remarks** – to receive any update
 - b) **Clerk's Report** – to update on any matters arising from previous meetings
 - c) **Two vacancies in office of Councillor**
 - d) **Communications**

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- i. **Village Hall** – Letter regarding storage of files
- ii. **Transparency Fund** – Transparency drop in session on 1st February 2018 to assist councils to find out about the Transparency Fund, why to comply and how to apply – Volunteer needed to attend
- iii. **LALC AGM & Conference 2017** -The Lincolnshire Association of Local Council's AGM will be held on Tuesday 17th October this year at Cranwell Village Hall – Bookings now being taken at a cost of £10 pp
- iv. **Village Environmental Grant** – Following an email from Matthew Davey (forwarded to all Councillors 30/7/17) Discuss possible use of grant
- v. **Reform of Data Protection Legislation 2018** – Training session on 29th November 2017 – Places to be booked via Lindsey Westman
- vi. **Parking Issues in Grange Lane** – Cllr G Dalton to provide update on police enquiries into parking issues

17/09-7 Finance and Budgets

- a) **Payments** - to receive and resolve to accept payments for July & August 2017
 - i. Tudor Grounds – July & August invoices £144
 - ii. D W Gibbs – Bus shelter cleaning July & August £40
 - iii. B Frobisher – Purchase of a toner £12.50
 - iv. St Andrew's District Church Council grant - £50
 - v. Clerk salary for July & August - £275.82
 - vi. HMRC payment on Clerks salary for July & August - £58
 - vii. Any other urgent payments already approved by the council
- b) **Budget for 2017/18** – to consider the budget in light of changes in services from ELDC and LCC

17/09-8 Planning Matters

- a) **Land Adjacent Halcyon, Chapel Lane, Utterby, LN11 0TR (N/192/00908/17)** – Decision issued Tue 18 Jul 2017 – Refused
- b) **Land to the rear of St Helens, Holywell Lane, Utterby (N/192/01129/17)** – Decision issued Thur 24 August 2017 - Approved

17/07-9 Parish Council Amenities (bus shelters, village green, etc)

- a) **Village Green** – Tree survey now received from Brookdale
- b) **Utterby Voice** – September 2017 edition printed. Volunteer needed for distributing copies
- c) **Welcome Pack** – to receive update on any new residents

17/07-10 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) **Grass cutting** – Two further quotes obtained. Tudor £57.60 & NCM £54 (both inclusive of VAT)
- b) **Streetlighting** – awaiting update on proposed reductions/alterations to streetlighting in Utterby

17/09-11 Any Other Business

- a) **Peahens** – Cllr G Dalton to provide an update on the peahen situation

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EXEMPT INFORMATION

To consider excluding the public and press for the following item and if appropriate the Chairman to move:-

That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the Meeting for the following items on the grounds that, if they were present, there could be disclosed to them exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act (as amended)

17/09-12 Application received for secondment to the Parish Council– To consider and discuss application received

END OF EXEMPT INFORMATION

**17/09-13 Date and time of Next Meeting
Utterby Parish Council on Wednesday, 4th October 2017, 7pm**