

Minutes of the Extra-ordinary meeting of Utterby Parish Council held Wednesday, 11th April 2019 at 8.00pm



Public Forum

There was no public forum, ELDC or LCC reports due to the forthcoming elections and purdah restrictions.

11 Record of Members Present and Apologies:

Present - Cllr Graham Dalton (Chair), Cllr Jackie Woodward, Cllr Ann Van Spall, Cllr Terry Buckley, Cllr Brian Frobisher, Cllr Jason Garrett-Pughe and Cllr Glenda Thorndycroft.

In Attendance - Clerk Maria Vincent

Apologies Received - Cllr Tony Bridges (LCC).

12 To receive any Declarations of Interest under the Localism Act 2011

Cllr Dalton and Cllr Frobisher declared any item relating to the Village Hall.

13 Council Matters, Actions and Communications

- a) It was **RESOLVED** To agree on the date of Monday 13th May 2019 at 7pm for the Annual Meeting of Utterby Parish Council replacing the meeting on Monday 8th May. The change of date due to contested elections and requiring to summon new Councillors with 3 clear days.
- b) Asset Review - It was **RESOLVED** to agree and accept the updated Asset Register presented.

14 Finance and Budgets

- a) It was **RESOLVED** to agree that the payment for regular contracts/costs could be signed by two members of the Parish Council at the beginning of May 2019 with authorisation by the Chairman due to the lateness of the May meeting. These might include: Salary and expenses for April, May bus shelter cleaning, Village green cutting in April, Verge cutting in April, Utterby Village Hall - April rents.
- b) It was **RESOLVED** to agree on and accept the following documents for the AGAR 2018/9: Certificate of Exemption, Annual Governance Statement and Accounting Statement; to note the Audit Report completed by the internal auditor; to agree and accept the Explanation of Variances (with an amendment to the variance statement relating to the explanation for the 'Other payments' increase), the confirmation of period for the Exercise of Public Rights, the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return; to complete the checklist and to authorise the Parish Clerk to send relevant documentation to the External Auditors and to display all relevant documents on the notice board and website. All relevant documents were signed by the Clerk / RFO and Chairman as required.

15 Planning

- a) No items discussed.

16 Parish Council Amenities (bus shelters, village green, etc)

- a) **Village Tidy Up and Floral Campaign** - due to later AGM and the later date for publishing the Utterby Voice (so that a new list of Councillors could be included), it was **RESOLVED** that the date of the Tidy Up should now be moved to the first two weeks of July. This would also mean that the Academy could take part. Further that we should ask ELDC to deliver litter picking equipment on June 28th 2019 and picked up again on July 15th 2019.
- b) It was reported that the bin which had been moved nearest to the bus stop was now overflowing regularly and that the Clerk should notify ELDC Street Scenes. CTA

Initials

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- c) Cllr Thordycroft reported that the bus shelter needed re-staining to cover up the graffiti and so would look at the other bench and bus shelters to see what needed doing and would report back.

17 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc

- a) See litter bin and litter picking in item 16.
- b) The Clerk read out an email to be sent to Councillor Bridges regarding the speed limit for noting.
- c) The Clerk reported that the Remittance Advice had been received for the 2019/20 precept from ELDC.

18 Notifications

None.

19 Date and time of Next Meeting

Parish Council Annual Meeting on Monday 13th May 2019.

Meeting finished at 8:52pm.

Signed _____

Date _____

Initials