

**DRAFT****Utterby Parish Council****Minutes of the monthly meeting of Utterby Parish Council****held Wednesday 7<sup>th</sup> June 2017 at 7pm in the Village Hall**

	<b>Action</b>
<p><b>17/06-1 Public Forum</b> 12 members of the public present with 2 leaving at 8.20pm Items raised were:</p> <ol style="list-style-type: none"> <li>1. Councils approval of Grange Lane amendment with flooding/sewerage/access/traffic causing concern</li> <li>2. No consideration for resident's other than those living on Grange Lane – no mention of Chapel Lane</li> <li>3. Additional 5 properties to be built and 2 cars can't pass on Chapel Lane - Highway response is that this is acceptable</li> <li>4. Length of grass at Church Lane end/A16, Hollywell Lane junction – concerns raised that this could cause an accident</li> <li>5. Jason Garrett confirmed LCC would cut grass it come point in June</li> <li>6. Suggestions made that more money should be spent on grass cutting</li> <li>7. Resident requested a copy of a map for dog walking routes</li> </ol> <p><b>17/06-2 Record of Members Present and Apologies</b> Members present: Cllr B Frobisher, Cllr J Garrett, Cllr G Dalton, Cllr T Buckley and L Strickland (Clerk) Apologies from Cllr John Anderson and ELDC Cllr Tony Bridges</p> <p><b>17/06-3 To receive any Declarations of Interest on any item on the Agenda</b></p> <ol style="list-style-type: none"> <li>8. Cllr G Dalton &amp; Cllr J Anderson (not present) – item 17/06-6 c ii</li> <li>9. Cllr J Garrett – item 17/06-8 a</li> </ol> <p>All given dispensation</p> <p><b>17/06-4 Minutes from 3<sup>rd</sup> May 2017</b> Cllr J Garrett proposed, seconded by Cllr T Buckley and signed by Cllr B Frobisher</p> <p><b>17/06-5 Reports from Outside Bodies</b> No reports from Outside Bodies</p> <p><b>17/06-6 Council Matters, Actions and Communications</b></p> <ol style="list-style-type: none"> <li>10. No remarks from Chairman</li> <li>11. Minutes from Annual Parish Meeting published on the Parish Council noticeboard on 25<sup>th</sup> May. Minutes from the meeting held 3<sup>rd</sup> May along with agenda for this meeting published on Parish Council noticeboard 31<sup>st</sup> May. Internal audit completed by Jen Cooper. Annual review submitted to Grant Thornton UK LLP on 30<sup>th</sup> May</li> <li>12. i. Information only ii. Letter to be sent to Mr Wilkinson explaining that the Council would not intervene as it had been made aware that this matter was been investigated by the police.</li> <li>13. Utterby Voice – Cllr J Andersons notes read. Junes publication cancelled and Cllr J Garrett proposed cancelling September but no decision was made – deferred until next meeting. Discussed changing format to online version and issuing paper copies only when necessary.</li> </ol>	<p>Lisa Strickland / Cllr G Dalton</p>

<p>Sponsorship and advertisements to raise the cost of production. A reduction in size to be considered at the next meeting.</p>	
<p><b>17/06-7 Finance and Budget</b></p> <p>14. 4 payments previously agreed to which were Tudor Grounds Maintenance - £72, Came and Co Insurance Cover - £280, Mr D Gibbs bush shelter cleaning -£20 and J Cooper internal audit - £40</p> <p>3 additional payments made:</p> <p>15. Tudor Grounds Maintenance £72</p> <p>16. Mr D W Gibbs £20</p> <p>17. Village Hall £96</p> <p>18. Clerk to find out who were on the list of approved contractors for grass cutting. Clerk to contact list of firms and ask them to quote to undertake the work. Clerk to find out what is involved in the quote to undertake grass cutting already received. Costs and ways of undertaking grass cutting requirements to be considered when quotes are in. Grass cutting on agenda for July meeting.</p>	<p>Lisa Strickland</p>
<p><b>17/06-8 Planning matters</b></p> <p>19. Land adjacent Halcyon, Chapel Lane, Utterby, LN11 OTR (<b>Planning number</b>)– Cllr B Frobisher proposed to object which Cllr T Buckley seconded due to Increased traffic, greenfield site and outside of village</p> <p>20. Caravan at the Crofts, Main Road, Utterby, LN11 OTQ (<b>Planning Number</b>) – Support so long as materials match</p>	<p>Lisa Strickland</p>
<p><b>17/06-9 Parish Council Amenities</b></p> <p>21. Cllr G Dalton confirmed no welcome packs issued – Cllr J Garrett requested a welcome pack for a neighbour</p> <p>22. Cllr G Dalton has contacted Brookdale regarding a tree survey on village green but has still not received a response. Clerk to chase.</p>	<p>Lisa Strickland</p>
<p><b>17/06-10 ELDC/LCC Services (streetlights, bins, highways, verges etc)</b></p> <p>23. LCC Highway grass cutting – discussed under public forum and budget</p> <p>24. LCC Streetlighting – no update</p>	
<p><b>17/06-11 Any Other Business</b></p> <p>25. Letter received from a resident regarding concrete blocks. Clerk to get in touch with Highways and our PCSO for them to investigate if this is legal. Clerk to write to Highways to ask why our dead-end roads do not have any turning points now. Blocking of entrances to fields now force delivery lorry to reverse down the roads causing a danger.</p>	
<p><b>17/06-12 Date and time of next meeting</b></p> <p>Utterby Parish Council meeting on Wednesday 5<sup>th</sup> July 2017 at 7pm</p>	
<p>Meeting closed at 8.30pm</p>	