

Utterby Parish Council

06th July 2017

NOTICE IS HEREBY GIVEN that the next meeting of **Utterby Parish Council** is to be held on **Wednesday, 12th July 2017 at 7.00pm** in **Utterby Village Hall**.
Councillors are hereby summoned to attend.



Lisa Strickland
Utterby Parish Council Clerk
80 Keddington Road, Louth, Lincs, LN11 0BA clerkupc@gmail.com

PUBLIC FORUM

Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues.

The meeting will be recorded in order to assist the Clerk and Council.

AGENDA

- 17/07-1 Public Forum** – 15 Minute session to discuss any items raised by members of the public
- 17/07-2 Record of Members Present and Apologies**
- 17/07-3 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests
- 17/07-4 Minutes from 7th June & 5th July 2017** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.
- 17/07-5 Reports from Outside Bodies** – to receive reports from
 - a) **ELDC Ward Member**
 - b) **LCC Ward Member**
 - c) **Rural Policing**
- 17/07-6 Council Matters, Actions and Communications**
 - a) **Chairman's Remarks** – to receive any update
 - b) **Clerk's Report** – to update on any matters arising from previous meetings
 - c) **Two vacancies in office of Councillor**
 - d) **Communications**
 - i. **Village Hall** – Letter regarding storage of files
 - ii. **Planning Services** – email to advise with effect from 1st August 2017
LCC Planning department will consult with Parish Council via email

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17/07-7 Finance and Budgets

- a) **Payments** - to receive and resolve to accept payments for June 2017
 - i. Any other urgent payments already approved by the council
- b) **Budget for 2017/18** – to consider the budget in light of changes in services from ELDC and LCC

17/07-8 Planning Matters

- i. Confirmation of Planning approval for Jacobs close extension and house in Grange lane
- ii. Outline erection of 1no. dwelling (with means of access to be considered) Land to the rear of St Helens, Holywell Lane, Utterby (planning number N/192/01129/17)

17/07-9 Parish Council Amenities (bus shelters, village green, etc)

- a) **Village Green** – Response received via email from Brookdale to advise that tree survey on village green would be carried out 29/6/17
- b) **Utterby Voice** – Previously discussed changing the format to online version and issuing paper copies where necessary. Ways of finding out who would need paper copies to be considered. Ways to be considered for financing the Voice to include sponsorship and advertisement's.
- c) **Welcome Pack** – to receive update on any new residents

17/07-10 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) **Grass cutting** – LCC have now confirmed Glendale Services are approved contractor for grass cutting - Quote obtained from Glendale
- b) **Streetlighting** – awaiting update on proposed reductions/alterations to streetlighting in Utterby

17/07-11 Any Other Business

- a) **Peahens roaming in Utterby**

17/07-12 Date and time of Next Meeting

Utterby Parish Council on Wednesday, 6th September 2017, 7pm