

## Utterby Parish Council

### Minutes of the monthly meeting of Utterby Parish Council

held on Wednesday 6<sup>th</sup> September 2017 at 7:00 pm in the Village Hall

| Agenda Items  | Action               |                    |  |                      |                 |                    |                  |                    |                |                    |  |
|---|----------------------|--------------------|--|----------------------|-----------------|--------------------|------------------|--------------------|----------------|--------------------|--|
| <p><b>17/09-1 Public Forum</b><br/>10 members of the public present. Items raised were:</p> <ul style="list-style-type: none"><li>a) Soil dumped outside Lindum Cottage lack of communication</li><li>b) Overhanging branch at junction of Church Lane/A16</li><li>c) Painting of bus shelter with creosote</li><li>d) The Council's protocol with regard to the publishing of minutes and agenda</li><li>e) The Council's influence over planning matters</li><li>f) The classification of Utterby as a small village and the use of the 1999 Local Plan</li></ul> <p><b>17/09-2 Record of members present and apologies</b><br/>Members present: Cllr B. Frobisher (Chairman), Cllr J. Garrett (Vice Chairman) Cllr T. Buckley, Cllr J. Anderson, Cllr G. Dalton, Cllr T Bridges (Lincolnshire County Council representative), L. Strickland (Clerk). No apologies received.</p> <p><b>17/09-3 Declarations of interest on any item on the agenda</b><br/>Declarations of interest received from:</p> <table border="0"><tr><td>Cllr B. Frobisher</td><td>Item 17/09-6 d) i)</td></tr><tr><td></td><td>Item 17/09-7 a) iii)</td></tr><tr><td>Cllr J. Garrett</td><td>Item 17/09-6 d) i)</td></tr><tr><td>Cllr J. Anderson</td><td>Item 17/09-6 d) i)</td></tr><tr><td>Cllr G. Dalton</td><td>Item 17/09-6 d) i)</td></tr></table> <p><b>17/09-4 Minutes from Meeting on 12<sup>th</sup> July 2017</b><br/>Minutes were examined and approved as a correct record. Signed by Chairman.</p> <p><b>17/09-5 Reports from Outside Bodies</b></p> <ul style="list-style-type: none"><li>a) ELDC Ward Member – No report received</li><li>b) LCC Ward Member<br/>Cllr Tony Bridges reported on :<ul style="list-style-type: none"><li>i) The work of the Economic Scrutiny Committee which included water management, broadband provision and future work programme.</li></ul></li></ul> | Cllr B. Frobisher    | Item 17/09-6 d) i) |  | Item 17/09-7 a) iii) | Cllr J. Garrett | Item 17/09-6 d) i) | Cllr J. Anderson | Item 17/09-6 d) i) | Cllr G. Dalton | Item 17/09-6 d) i) |  |
| Cllr B. Frobisher   | Item 17/09-6 d) i)   |                    |  |                      |                 |                    |                  |                    |                |                    |  |
|   | Item 17/09-7 a) iii) |                    |  |                      |                 |                    |                  |                    |                |                    |  |
| Cllr J. Garrett   | Item 17/09-6 d) i)   |                    |  |                      |                 |                    |                  |                    |                |                    |  |
| Cllr J. Anderson  | Item 17/09-6 d) i)   |                    |  |                      |                 |                    |                  |                    |                |                    |  |
| Cllr G. Dalton  | Item 17/09-6 d) i)   |                    |  |                      |                 |                    |                  |                    |                |                    |  |
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- ii) Cllr Anderson questioned Cllr Bridges about the formation of a volunteer group to carry out grass cutting in the village. Cllr Bridges agreed that the formation of such a group would be a good idea as long as suitable insurance could be arranged. Cllr Anderson pointed out that a major problem would be the provision of suitable equipment.
- c) Rural Policing – No report received.

**17/09-6 Council Matters, Actions and Communications**

- a) Chairman's remarks – no update
- b) Clerk's Report
  - i) E-mail sent regarding soil dumping on frontage of property on Main Road.
  - ii) Financial update produced and circulated to Councillors
  - iii) Utterby Voice draft produced. Copies printed for distribution.
  - iv) Two verbal quotes received for grass cutting. Councillors request written confirmation.
- c) Vacancy in the office of Councillors  
Chairman confirmed vacancy for Parish Councillor and asked for anyone interested to apply.
- d) Communications
  - I) Village Hall  
Letter read out by Clerk from Village Hall Committee about secure storage of Parish Council documents. Proposed, seconded and agreed to ask Village Hall Committee to provide secure storage in exchange for a modification to the hire fee for the Village Hall.
  - ii) Transparency Fund  
Agreed that Chairman and Cllr Dalton will attend Transparency drop in session on 1<sup>st</sup> February 2018.
  - iii) LALC AGM & Conference 2017  
Chairman to check diary before confirmation of attendance.
  - iv) Village Environmental Grant  
Discussion about submission of proposals. Agreed that Councillors will provide proposals at next meeting. Site visit to be arranged.
  - v) Reform of Data Protection Legislation 2018 (29<sup>th</sup> November 2017)  
No Councillors available.
  - vi) Parking Issues in Grange Lane  
Cllr Buckley reported he had received an update from the Police that the parking problems are a result of a dispute between two parishioners and that they could take no further action.

Clerk

Clerk

Chairman  
Cllr Dalton

Cllr Dalton

Letter read out by Chairman from Village Hall Committee regarding proposed Bonfire Party on the Village Green. Proposed seconded and agreed to allow event provided suitable insurance is in place and Parish Councillors are involved in the organisation. Cllr Dalton, Cllr Garrett and Cllr Anderson all agreed to be involved.

Cllr Dalton  
Cllr Garrett  
Cllr Anderson

### **17/09-7 Finance and Budgets**

a) Payments

All payment agenda items agreed.

b) Budget for 2017/18

Budget e-mailed to Councillors on 18<sup>th</sup> July. No change in details. No discussion

### **17/09-8 Planning matters**

a) Land adjacent Halcyon, Chapel Lane Utterby, LN11 0TR

(N/192/00908/17) Refused 18<sup>th</sup> July 2017. Decision noted.

b) Land to the rear of St. Helens Holywell Lane Utterby

(N/192/01129/17 Approved 24<sup>th</sup> August 2017. Decision noted.

c) 1999 Local Plan

Proposed, seconded and agreed to seek clarification from ELDC about the remit of the current 1999 Local Plan with regard to planning development.

### **17/09-9 Parish Council Amenities**

a) Village Green

Discussion about Tree Survey from Brookdale. Agreed to obtain quote for work on trees T22 T13 and T14.

b) Utterby Voice

Cllr Dalton and Cllr Anderson to deliver paper copies. Agreed to use on-line version to prompt feedback on production of paper copies.

c) Welcome Pack

Cllr Dalton reported one Welcome Pack delivered to Chapel Cottage, Chapel Lane (20<sup>th</sup> July)

Clerk

Cllr Anderson  
Cllr Dalton

Cllr Dalton

### **17/09-10 ELDC/LCC Services**

a) Grass cutting

No further information received.

b) Streetlighting

No further information received regarding alterations to streetlighting

### **17/09-11 Any other business**

a) Peahens

Cllr Dalton reported on current situation and proposed removal of one peahen and two chicks to Rushmoor Country Park.

(Closed session) No members of the public present

**17/09-12 Co-option of candidate onto Parish Council**

Discussion of application received for co-option onto Parish Council as Councillor. Application approved. Mrs Glenda Thorneycroft

(End of closed session)

**17/09-13 Date and time of next meeting**

Wednesday 4<sup>th</sup> October 2017 at 7:00pm

Chairman thanked Councillors for their attendance. Meeting closed at 9:30pm.