

Utterby Parish Council



28th June 2017

NOTICE IS HEREBY GIVEN that the next meeting of **Utterby Parish Council** is to be held on **Wednesday, 5th July 2017 at 7.00pm** in **Utterby Village Hall**. **Councillors are hereby summoned to attend.**

Lisa Strickland
Utterby Parish Council Clerk
80 Keddington Road, Louth, Lincs, LN11 0BA. Tel 07799 672 963, clerkupc@gmail.com

PUBLIC FORUM

Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues.

The meeting will be recorded in order to assist the Clerk and Council.

AGENDA

17/07-1 Public Forum – 15 Minute session to discuss any items raised by members of the public

17/07-2 Record of Members Present and Apologies

17/07-3 To receive any Declarations of Interest on any item on the agenda - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests

17/07-4 Minutes from 7th June 2017 – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.

17/07-5 Reports from Outside Bodies – to receive reports from

- a) **ELDC Ward Member**
- b) **LCC Ward Member**
- c) **Rural Policing**

17/07-6 Council Matters, Actions and Communications

- a) **Chairman's Remarks** – to receive any update
- b) **Clerk's Report** – to update on any matters arising from previous meetings
- c) **Two vacancies in office of Councillor**
- d) **Communications**
 - i. **Village Hall** – Letter regarding storage of files
 - ii. **Prevent & Community Cohesion Event 12th July** – email from LALC forwarded to all councillors
 - iii. **Planning Services** – email to advise with effect from 1st August 2017 LCC Planning dept will consult with Parish Council via email

17/07-7 Finance and Budgets

- a) **Payments** - to receive and resolve to accept payments for June 2017
 - i. Parish Clerk salary and expenses for June 2017

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- ii. HMRC Tax on Clerk Salary
- iii. Any other urgent payments all ready approved by the council
- b) **Budget for 2017/18** – to consider the budget in light of changes in services from ELDC and LCC

17/07-8 Planning Matters

Confirmation of Planning approval for Jacobs close extension and house in Grange lane

17/07-9 Parish Council Amenities (bus shelters, village green, etc)

- a) **Village Green** – Still waiting on a response from Brookdale re tree survey on village green
- b) **Utterby Voice** – Previously discussed changing the format to online version and issuing paper copies where necessary. Ways of finding out who would need paper copies to be considered. Ways to be considered for financing the Voice to include sponsorship and advertisement's.
- c) **Welcome Pack** – to receive update on any new residents

17/07-10 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) **Grass cutting** – awaiting a response on who is LCC approved contractor and cost involved
- b) **Streetlighting** – awaiting update on proposed reductions/alterations to streetlighting in Utterby

17/07-11 Any Other Business

- a) **Peahens roaming in Utterby**

EXEMPT INFORMATION

To consider excluding the public and press for the following item and if appropriate the Chairman to move:

That under Section 100(a) (4) of the Local Government Act 1972, the press and public be excluded from the Meeting for the following items on the grounds that, if they were present, there could be disclosed to them exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act
(as amended)

- b) **Training/equipment for Parish Clerk** – review of first month in position

17/07-12 Date and time of Next Meeting

Utterby Parish Council on Wednesday, 6th September 2017, 7pm