

Utterby Parish Council

Minutes of the meeting of Utterby Parish Council held Wednesday, 5th April, 2017 at 7.00pm in the Village Hall

	Action
<p>17/04-1 Appointment of Chairman for the meeting Cllr Frobisher was proposed by Cllr Garret and seconded by Cllr Anderson. Cllr Frobisher in the Chair.</p>	
<p>17/04-2 Appointment of Acting Clerk for the meeting Cllr Dalton was proposed by Cllr Frobisher and seconded by Cllr Garret. Cllr Dalton minuted the proceedings.</p>	
<p>17/04-3 Public session Eleven members of the public were present. The issues raised were:</p> <ul style="list-style-type: none">a) Development of land off Chapel Lane/ Grange Lane.b) Utterby's status as a small village.c) Concerns over increased traffic flow from Jacobs Close through Chapel Lane.d) Concerns over Chapel Lane /A16 junctione) Pile of soil outside property on A16. Requested that the Council a reminder letter to property owner.	
<p>17/04-4 Record of Members Present and Apologies Members present: Cllr B Frobisher (Acting Chairman) Cllr J Garret, Cllr J Anderson, Cllr T Buckley, Cllr G Dalton (minute taker). Apologies received. Cllr R Must (Chairman)</p>	
<p>17/04-5 Declarations of Interest Cllr B Frobisher Cllr J Garret, Cllr J Anderson, Cllr G Dalton declared their interest in Agenda item 17/04-11c (Planning application N/192/00289/17). All councillors were given dispensation.</p>	
<p>17/04-6 Minutes from 22nd March 2017 It was proposed, seconded and resolved to agree the minutes of the last meeting as an accurate record and the were duly signed by the Acting Chairman.</p>	
<p>17/04-7 Reports from Outside Bodies</p> <ul style="list-style-type: none">a) ELDC Ward member None receivedb) LCC Ward Member Nonec) Rural Policing PCSO Sally Hewitt reported two traffic hazard incidents, a burglary in Church Lane and parking issues in Grange Lane raised by a resident.	

7/04-8 Council Matters

a) Welcome to new Councillors and to receive the Declarations of Interest forms

Cllr B Frobisher(Acting Chairman) welcomed new Councillors Jason Garret, Terry Buckley, and John Anderson. Declaration of interest forms were received.

b) 2017-18 Meeting Calendar

Meeting dates for 2017/18 were noted and agreed.

c) Councillors' Training

Agreed that Cllr Anderson and Cllr Dalton would attend training session at Dunholme on 13th September 2017.

d) 2017 Lincolnshire Best Kept Village Competition

Agreed not to take part in this year's competition, but to consider entering 2018 competition when issues over grass cutting may have been resolved.

e) Communications

i) ELDC letter confirming councillor vacancy for co-option

Received and noted.

EXEMPT INFORMATION

To consider excluding the public and press for the following item and if appropriate the Chairman to move that under Section 100(a) (4) of the Local Government Act 1972, the press and public be excluded from the Meeting for the following items on the grounds that, if they were present, there could be disclosed to them exempt information as defined in paragraph 1 of Parts 1 of Schedule 12A of the Act (as amended)

17/03-9 Parish Clerk Recruitment

Cllr B Frobisher proposed this item be moved to become the last item on the agenda. Agreed.

END OF EXEMPT INFORMATION

17/04-10 Finance and Budgets

a) Payments agreed:

- i) LALC 2016/17 Annual Subscription £136.97
- ii) LALC Annual Training Scheme £55.00
- iii) Utterby Village Hall invoice UPC42817 £48.00
- iv) Mr DW Gibbs – Bus shelter cleaning £20.00

b) Parish Council Cheque Signatories

Agreed Cllr J. Anderson, Cllr T. Buckley, Cllr Jason Garret and Cllr G. Dalton would become bank signatories.

<p>c) Year End Accounts Received and noted.</p> <p>d) Annual Return for the year ended 31March 2017</p> <ul style="list-style-type: none"> i) External audit forms received. ii) Cllr B. Frobisher to consult Cll R. Must on appointing a Councillor to assume responsibility for the completion of accounts. iii) Cllr J. Anderson appointed as internal auditor. <p>e) Grant application Cllr J. Garret proposed deferring decision on St Andrew's District Church Council grant application. Seconded by Cllr J. Anderson.</p>	<p>Cllr J Anderson</p>
<p>7/04-11 Planning matters</p>	
<p>a) N192/00376/17 North Grange Farm, Chapel Lane Utterby LN11 0TR Councillors agreed to support this application.</p>	
<p>b) N/192/00367/17 Porterfield House, Church Lane Utterby, LN110TH Councillors concerned about phrase 'Non-material amendments'. Agreed to seek clarification before making any further comments.</p>	
<p>c) N/192/00289/17 Land off Chapel Lane and Grange Lane Utterby LN110GJ Councillors agreed to object to this application on the following grounds:</p> <ul style="list-style-type: none"> i) Traffic issues relating to the junctions of Chapel Lane and Grange Lane with the A16. ii) The size of the development and its proximity to other properties. iii) Residents' concerns over sewage problems. 	
<p>d) N/192/02428/16 Land at The Old Crew Yard, Church Lane, Utterby Planning permission granted noted.</p>	
<p>17/04-12 Parish Council Amenities (bus shelters, village green etc)</p>	
<p>a) Utterby Voice Cllr J. Garret proposed deferring publication of Utterby voice until new Parish Clerk is in post. This would mean the cancellation of the May edition. Seconded by Cllr J. Anderson. Agreed.</p>	
<p>b) Utterby Parish Council website Cllr J Anderson to take responsibility.</p>	<p>Cllr J Anderson</p>
<p>c) Welcome Pack Cllr G Dalton to take responsibility</p>	<p>Cllr G Dalton</p>
<p>Minutes from the meeting held 5th April 2017</p>	<p>3 of 4</p>

d) Southern Area Panel Policing Panel

No volunteers to attend quarterly panel meetings.

17/04-13 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

a) Footway Lighting Timetable of LED upgrade

Information noted. Cllr J Garret noted several lighting poles removed along A16.

b) Village Trees for TPO application

Information noted.

17/04 -14 Date and time of Next Meeting

a) Utterby Parish Council Annual Meeting Wednesday 3rd May 2017 at 7.00pm

Time and date agreed

b) Annual Parish Meeting on Wednesday 17th May 2017 at 7.00pm

Time and date agreed

17/03-9 Parish Clerk Recruitment

(Agenda item moved. No press or public present)

Agreed to defer calling candidates for interview until after final closing date for applications. Cllr J Garret, Cllr G Dalton, Cllr B Frobisher appointed to interview panel.

The meeting closed at 8:30pm

Signed:

Date: