

Minutes of the meeting of Utterby Parish Council held Wednesday, 6th March 2019 at 7.00pm



Public Forum

There were 16 people (including members of Alvingham Parish Council) in the Public Forum, along with Cllr Tony Bridges (LCC) and Chris Panton, Director of Planning at ELDC who gave a presentation. It was **RESOLVED** to suspend Standing Orders in order for the Public Forum to continue for more than 15 minutes.

- Chris Panton, Director of Planning at ELDC gave a presentation and question and answer session on the subject of medium sized villages.

ELDC Ward Member Report -None.

LCC Ward Member Report - Cllr Tony Bridges had nothing further report following the email sent to the Clerk regarding impending road works for pot hole filling etc along the A16 (which was read out by the Clerk).

Louth Rural Police Team Report - None

91 Record of Members Present and Apologies:

Present - Cllr Graham Dalton (Chair), Cllr Jackie Woodward, Cllr Ann Van Spall, Cllr Terry Buckley,.

In Attendance - Clerk Maria Vincent and Cllr Tony Bridges.

Apologies Received - Cllr Brian Frobisher, Cllr Jason Garrett-Pughe and Cllr Glenda Thorndycroft.

92 To receive any Declarations of Interest under the Localism Act 2011

Cllr Dalton, any item relating to the Village Hall, Cllr Jackie Woodward, item 5b relating to St Andrew's Church Grant application.

93 Minutes from February 5th 2019

It was **RESOLVED** that the draft minutes of the February 5th 2019 meeting was an accurate record. Duly signed by the Chair. **CTA**

94 Council Matters, Actions and Communications

- The Chairman Reported** - The Chairman congratulated the Clerk on another excellent Utterby Voice and thanked the Councillors that delivered them around the village.
- Clerk's Report** – The Clerk notified the Council that she had now set up a page for the Countryside Access Volunteer updates. Further to all the general duties she had also attended the ELDC Election Briefing and notified Councillors that the notification papers were at the meeting that evening to collect and that they should be mindful that nomination papers had to be taken to ELDC (with a previously booked appointment). The Clerk also reported that all the Council's books had been taken to the Internal Auditor and a report had been received (later on the agenda).
- Annual Review of policies:** None.
- Annual Village Meeting 2019** - The Clerk notified the Council of the speakers, including reps from the Church and School along with the new Countryside Access Volunteer. It was **RESOLVED** that an item relating to keeping the village tidy / floral displays etc would be included in the agenda for the Annual Village Meeting. **CTA**
- Internal Audit Report.** Following the internal audit report the Clerk reported to the Council the conclusions of the Audit Report and advised the Council to take note that the Council should not be involving itself in anything directly that was not a part of its remit, ie anything to do with policing or highways should be passed directly to them. She also reported that the internal auditor advised her verbally that all letters sent from the Council should be from the Clerk and not the Chairman. The Clerk reported that she was very grateful to the Mablethorpe Town Clerk for bringing these matters to her attention and to the attention of the Council.

Initials



95 Finance and Budgets

a) Payments

The Clerk reported that she wished to clear as many payments for March (31st being the end of the financial year) even though not all work was complete and not all invoices received. Payment for the outstanding work would only be sent on completion of the work and on receipt of the invoice. It was **RESOLVED** that payments for March 2019 to were received and accepted as follows:

- i. DW Gibbs £20.00
- ii. Utterby Village Hall £60.00
- iii. Maria Vincent £174.92
- iv. SLCC £108.79 George Coletti Tree Work still to come as work not complete £320.00
- v. Tudor Maintenance - invoice still to come as work not yet done £102.00**
- vi. St Andrew's Church - grant for £182*

b) Grant

It was **RESOLVED** that St Andrew's Church would receive a grant of £182.00 towards the Church Yard upkeep as per their grant application (which was for £200) . Clerk to write to the DCC*. **CTA**

96 Planning

- a) No Planning Applications received.

97 Parish Council Amenities (bus shelters, village green, etc)

- a) **Welcome Pack** – It was reported that a new resident had moved in next door to the village hall.
- b) **Village Green** - It was **RESOLVED** to ask Tudor Maintenance to cut and collect on the Village Green in March 2019** base on quote received. **CTA**
- c) Britain's Best Kept Village - **It was RESOLVED** not to take part in this in 2019 and instead see if there was any interest at the Annual Village Meeting to keep the village looking lovely in the Spring and Summer.

98 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) **ELDC Street Lights** - The Clerk reported she had not heard back from ELDC regarding when the servicing was due on the ELDC lamp posts in the village. Clerk to follow up again. **CTA**
- b) **Traffic TROs** - The Clerk read out correspondence received from LCC advising that all TROs (Traffic Regulation Orders) now had to be requested through the Parish Council, and if supported, we then make a request to our local Lincolnshire County Councillor. From this point our LCC will keep us informed if accepted.
- c) Countryside Access Volunteer Update - The Clerk directed Councillors to the tabled report.

99 Notifications

None.

100 Date and time of Next Meeting

- a) Annual Parish Meeting on Wednesday 20th March 2019.
- b) Parish Council Meeting on Wednesday 3rd April 2019.

Meeting finished at 8:52pm.

Signed _____

Date _____

Initials