

# Utterby Parish Council



26th January 2019

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council, is to be held on:

**Wednesday, 6th February 2019 at 7.00pm**

in Utterby Village Hall.

Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE - Tel:01507 328149, [clerkupc@gmail.com](mailto:clerkupc@gmail.com)

## **PUBLIC FORUM**

Please note, in the case of emergency please exit the building using the main front doors and meet at the front of the car park by the bus shelter.

**Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues. Questions will be dealt with in order of receipt. On completion of the 15 minute Public Forum, the public will not be able to take part in any of the remaining council meeting. This session will also include the reports from Outside Bodies:**

- a) ELDC Ward Member
- b) LCC Ward Member
- c) Louth Rural Neighbourhood Policing Team

## **AGENDA**

### **81 Record of Members present and apologies given**

**82 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.

**83 Minutes from 5th December 2019** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.

### **84 Council Matters, Actions and Communications**

- a) Chairman's Remarks – to receive any update.
- b) Clerk's Report – To notify the Council of the latest NALC pay scales which come in 1st April 2019.
- c) Annual Review of policies:
  - i. Grants Policy
- d) Annual Village Meeting 2019 - To resolve the date of Wednesday 20th March for the Annual Village Meeting.
- e) Parish Council Meeting Dates 2019/20 - To resolve the dates for the next council year and agree to move the May meeting (AGM) to the second week, Wednesday May 8th 2019 allowing for the elections on Thursday May 2nd 2019

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- f) Annual Parish Council Meeting 2019 - To resolve to move the date of the Annual Parish Council Meeting to 8th May 2019 (2nd Wednesday of month) due to the Elections due to be held on the 2nd May (which would be after the first Wednesday in the month).
- g) Communications with Utterby Fisheries.
- h) To discuss and resolve on the Countryside Access Volunteer for Utterby

## **85 Finance and Budgets**

- a) Payments for January 2019 to be ratified and Payments for February 2019 to be received and to accept payments.
- b) To agree for the purchase of the latest Arnold-Baker on Local Council Administration 11th edition at a cost of of SCLL members £103.99 (non members £129.99).
- c) **Closed Session Item**  
To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:  
To discuss the quotations for i. Verge cutting, ii. Village Green grass and iii. hedge cutting and to consider the best value quotation and resolve to make contract for services.

## **86 Planning Matters**

- a) N/130/00001/19 Planning Permission - Erection of a block of 3no. stables and a store room NORTH ORMSBY MANOR, CHURCH LANE, NORTH ORMSBY, LOUTH, LN11 0TJ
- b) Any urgent planning issues - to consider and agree to submit comments.
- c) To discuss the Holywell Lane build and Clerk to report on feedback from Planning.

## **87 Parish Council Amenities (bus shelters, village green, etc)**

- a) Welcome Pack – to receive update on any new residents.
- b) Village Green and hedges - See item 85

## **88 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)**

- a) DFT to improve road safety along the A18- Information from Graeme Butler to consider.
- b) Packhorse Bridge Sign - update

## **89 Notifications**

- a) Any notifications to report.

## **90 Date and time of Next Meeting**

- a) Parish Council Meeting on Wednesday 6th March 2019.