

# Utterby Parish Council



26th November 2018

NOTICE IS HEREBY GIVEN that the next meeting of Utterby Parish Council, is to be held on:

**Wednesday, 5th December 2018 at 7.00pm**

in Utterby Village Hall.

Councillors are hereby summoned to attend.

Maria Vincent

3 Church Walk, South Cockerington, Louth, Lincolnshire LN11 7EE - Tel:01507 328149, [clerkupc@gmail.com](mailto:clerkupc@gmail.com)

## **PUBLIC FORUM**

Please note, in the case of emergency please exit the building using the main front doors and meet at the front of the car park by the bus shelter.

**Members of the public are welcome to attend the whole Parish Council meeting. The meeting will commence with a maximum of 15 minutes public forum for members of the public to raise any issues. Questions will be dealt with in order of receipt. On completion of the 15 minute Public Forum, the public will not be able to take part in any of the remaining council meeting. This session will also include the reports from Outside Bodies:**

- a) ELDC Ward Member
- b) LCC Ward Member
- c) Louth Rural Neighbourhood Policing Team

## **AGENDA**

### **71 Record of Members present and apologies given**

**72 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.

**73 Minutes from 7th November 2018** – to approve as correct records the notes of the meeting and authorise the Chairman to sign the official minutes.

### **74 Council Matters, Actions and Communications**

- a) Chairman's Remarks – to receive any update.
- b) Clerk's Report – to update on any matters arising from previous meetings.
- c) Annual Review of policies: None.
- d) Council Meetings - to review and agree if a time limit should be set for the length of meetings.
- e) Annual Parish Meeting 2019 - Discussion and to agree to invite a guest speaker.

### **75 Finance and Budgets**

- a) Financial Monitoring Report - To accept the Quarterly Financial Monitoring Report.
- b) Payments for December- to receive and to accept payments.

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- c) To agree that payments for January 2019 be paid (as no January meeting) on agreement via email and with the signature of Chairman plus two other Councillors.
- d) Budget - to note the updated budget information as agreed in November 2018 meeting.
- e) To agree that the Parish Clerk completes the Precept form when sent by ELDC (to be checked by the Chairman and one other Councillor) and then returns this completed to ELDC, due to there being no January meeting.

## **76 Planning Matters**

- a) Any urgent planning issues - to consider and agree to submit comments.
- b) To agree that if any planning applications are submitted between 6th December 2018 and January 31st 2019 that they be emailed to Councillors for comments, due to no January meeting.

## **77 Parish Council Amenities (bus shelters, village green, etc)**

- a) Welcome Pack – to receive update on any new residents.
- b) Village Green and hedges - To agree the draft for 2019/20 quotation specifications.
- c) Bus Shelter Cleaning- To agree the draft for 2019/20 quotation specifications.
- d) Bus shelter seats update.

## **78 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)**

- a) Verge cutting - To note information regarding the Parish Agreement with Lincolnshire County Council.
- b) To agree the quotation specifications for the cutting of the verges in Utterby.
- c) Speed limit consultation of Utterby - Ludborough. To discuss and feedback on the consultation.
- d) TPO Trees in Utterby, discussion as to which trees have TPOs. To agree if any other trees in Utterby should be considered to have a TPO.
- e) Foliage obscuring road signs - update and agree any further action required.
- f) Packhorse Bridge Sign - to discuss and agree any further action.

## **79 Notifications**

- a) Any notifications to report.

## **80 Date and time of Next Meeting**

- a) Parish Council Meeting on Wednesday 6th February 2019.