



Public Forum

There were 4 residents in the public forum.

- A member of the public asked if the outside public bodies were to speak in the Public Forum, how would that leave time for the public to speak. The Clerk replied that it wasn't mandatory to allow the public to speak and that also often it was the Police and the ELDC and LCC Councillors who could respond to Public Forum questions. Cllr Frobisher (through the Chair) also responded that the public bodies session began after the Public Forum session was completed (with a maximum of 15 minutes), but should the Public Forum finish earlier, then it allowed to go straight into the Outside Bodies Session. Further the member of the public remarked, as the agenda stated, should they put their questions in writing. The Clerk stated that questions can be asked at the meeting, but unless given with prior warning, they may not be able to be responded to on the night.
- The member of the public requested that the bin near to Benson Court should be emptied more regularly as lorries often pulled up there and the bin was filling up every day. The Clerk responded that the bin situation had been dealt with at the last meeting. Cllr Frobisher reported that the bins would now be emptied as the ELDC van went through the village, two times a week.
- The member of the public requested that the window on the bus shelters to be made larger as you could not view the buses arrival currently without standing outside (especially the one to the north). Cllr Woodward stated we could look at doing this should the bus shelters be replaced, Cllr Dalton stated he would note this request.
- A member of the public complained that the Utterby Voice magazine along Church Lane had been received late, missing the chance to promote a Christmas Charity event in the village. Cllr Frobisher apologised for not having delivered due to heavy workloads.
- A member of the public complained that the overhanging trees had not been dealt with. Cllr Dalton reported we had written again. Further, a member of the public noted that in previous minutes that some overhanging trees were in the Fotherby border and asked what Fotherby had said about this. The Clerk reported that she had not contacted Fotherby. CTA contact Fotherby PC.
- A member of the public requested that we include in the Utterby Voice that residents were responsible for cutting their own hedges and trees to keep the road signs clear of overgrowth.
- Cllr Thorndycroft reported that she her car had been broken into and that we should make residents aware of village thefts. CTA to make advert for UV and FB page. }

ELDC Ward Member Report -None.

LCC Ward Member Report - None

Louth Rural Police Team Report - None

71 Record of Members Present and Apologies:

Present - Cllr Graham Dalton (Chair) Cllr Brian Frobisher, Cllr Jackie Woodward, Cllr Ann Van Spall, Cllr Cllr Glenda Thorndycroft, Cllr Terry Buckley.

In Attendance - Clerk Maria Vincent.

Apologies Received - Jason Garrett-Pughe, Cllr Tony Bridges and Cllr David Buckley (ELDC).

72 To receive any Declarations of Interest under the Localism Act 2011

Cllrs Graham Dalton and Brian Frobisher declared an interest in payments relating to the village hall.

Minutes of the meeting of Utterby Parish Council held Wednesday, 5th December 2018 at 7.00pm



73 Minutes from November 7th 2018

It was **RESOLVED** that the draft minutes of the November 7th 2018 meeting was an accurate record. Duly signed by the Chair. Clerk to upload on Website. **CTA**

74 Council Matters, Actions and Communications

- a) **The Chairman Reported** - Councillors and parishioners thank you for your attendance. The waste material near the fishing pond is still causing a problem. It has not been removed and wood has been stacked on it, making it to all intents and purposes a permanent feature of the site. As the Local Authority cannot remove fly-tipping on private land, then perhaps the question of storage of waste material and the need for a license may be the way forward. I have again written to the landowner expressing the Council's concerns. I would like to commend Councillor Woodward for her terrier like endeavour in securing the judges marking sheets from the Best Kept Village Competition. The information on the sheets will be invaluable if we decide to take part in next year's competition. Having scored 148 points out of 150 it's difficult to know why we didn't proceed beyond Round 2. The owner of the overhanging trees has been contacted about the overhanging branches at the junction of Church Lane and the A16. Finally I would like to remind everyone that there is no January meeting and the next meeting will take place on 6th February.
- b) **Clerk's Report** – Following the last meeting I contacted Tom Winning at ELDC regarding bins. I sent a letter of disappointment to Best Kept Village and then received more information back. I have followed up sign mentioned in BKV results - to report on later. I sent both my and Cllr Dalton's details to Steve Harris at LCC for Emergency Texting plan they are setting up. The benches have now been removed and the area made good. A reminder that grant applications must be in 21st February for the current year's grants. Delivery of Utterby Voice seems not to have worked in November, complaints received even though they were delivered to the Chairman mid November. The light out (ELDC) complaint was logged. I emailed ref trees to Mr F 9th November with no reply to date. I sent a letter regarding the Utterby Pond issue with no reply - I contacted ELDC again mentioning waste carriers, but they are still unable to progress any enforcement. **TCA** to contact ELDC regarding light out again (ELDC 19).
- c) **Annual Review of policies:** None.
- d) **Review of Council Meeting Time Taken** - Further to discussions no action was taken. Councillors should remain mindful of the time taken and restrain general chatting to a minimum.
- e) **Annual Parish Meeting Speaker.** Cllr Dalton suggested we might like to invite the Lincolnshire Road Partnership to talk about the Speed Watch system. After general discussion it was decided that it would be better to ask those attending the Annual Parish Meeting if they were interested in taking part before we invited a speaker.

75 Finance and Budgets

- a) Financial Quarterly Monitoring Report - Cllr Frobisher had checked and signed the last quarter's accounts and it was **RESOLVED** to accept these.

Bank Reconciliation - 5th December 2018

Balance statement 52	£10,532.88
Payments out statement 53	£432.02
Balance on statement 53 18th November 2018	£10,100.86
Less payments not cleared the bank from last month	£20.00
Balance including cheques not passed through bank in November	£10,080.86

- b) Payments for December - It was **RESOLVED** to accept payments.

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i. Utterby Village Hall November 2018	£20.00
ii. Foxhall Construction	£120.00
iii. David Buckley cutting hedge 22nd Oct	£70.00
iv. LALC refreshments from sept 2017	£16.00
v. Maria Vincent - salary + expenses for Nov	£238.34 (including print of Utterby Voice
vi. HMRC - Tax October (new tax code)	£-
vii. ICO registration	£40.00
viii. DW Gibbs - December	£20.00

- c) **Payments for January 2019** - As there is no January meeting it was **RESOLVED** that the Clerk, upon signature of the Chairman and two other Councillors, would arrange for payment that will include Clerk's salary and expenses, George Colletti, DW Gibbs and the Village Hall. **CTA**
- d) **Budget** - the Council noted the updated budget information as agreed in November 2018 meeting.
- e) **Precept Form** - It was **RESOLVED** that the Parish Clerk completes the Precept form when sent by ELDC (to be checked by the Chairman and one other Councillor) and then returns this completed to ELDC, due to there being no January meeting.

76 Planning -

- a) **No applications to consider.**
- b) **Planning Applications in December /January** - It was **RESOLVED** that if any planning applications came in from 6th December to January 31st that the Clerk should request deferment with ELDC and if not possible, a Extraordinary Meeting should be called to purely deal with planning applications.

77 Parish Council Amenities (bus shelters, village green, etc)

- a) **Welcome Pack** – Cllr Dalton reported none were delivered in the last month
- b) **Village Green and hedges Specs** - It was **RESOLVED** to agree the draft for 2019/20 quotation specifications.
- c) **Bus Shelter Cleaning** - It was **RESOLVED** that the bus shelter cleaning would carry on with our current contractor on a month by month basis, and that should there be a price increase, that this should come back to to a meeting for discussion.
- d) **Bus shelter seats update** - The Clerk reported that the removal of the seats had been undertaken and the ground made good.

78 ELDC/LCC Services (Streetlights, Bins, Highways, Verges, Footpaths, etc)

- a) **Verge cutting** - The information regarding the Parish Agreement with Lincolnshire County Council was noted and the agreement signed by the Chairman. Cllr Frobisher advised we notify our insurance company of this. **CTA**
- b) **Quotation Specifications Cutting Verges** - It was **RESOLVED** to agree the quotation specifications for the cutting of the verges in Utterby.
- c) **Speed limit consultation** of Utterby - Ludborough. It was **RESOLVED** that the Council feedback to the consultation that 'We are in support of the 50mph speed limit, but we feel that the 50mph limit north of the A16/A18 junction would be better served with a roundabout on the A16/A18 junction, and furthermore we feel the speed limit needs enforcing with a speed camera into Utterby.' It was also requested that we note, should this go ahead that we bring an item onto our agenda to move the speed awareness sign.
- d) **TPO Trees in Utterby** - there was a discussion as to the concerns that trees have been felled that had TPO's. Cllr Woodward to make a list of these trees to bring to the next Council meeting. Clerk to see if current version of how to apply for a TPO is online and send to Cllr Woodward. **CTA**

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- e) **Foliage obscuring road signs** - Contact all parties again and contact Colin Horton, Tree Officer to seek advice on how to proceed. CTA
- f) **Packhorse Bridge Sign** - Alan Woodward kindly agreed to look at the sign to give a good clean and then see what condition it was in after that.

79 Notifications

- a) The Council noted the Wolds leaflet of villages and facilities. Clerk to respond. CTA

80 Date and time of Next Meeting

- a) Parish Council Meeting on Wednesday 6th February 2019.

Meeting finished at 8:30pm

Signed _____

Date _____

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